



## GUIDE DOG INSTRUCTOR PRACTICAL EXAMINATION VIDEO RECORDING GUIDELINES

The basis for the practical/oral exam is a video recording created by the applicant as a visual performance of their interaction with a person who is visually impaired and currently receiving guide dog mobility instruction with a newly trained dog. The recording must take place in an instructional setting, on a route that incorporates at least two street crossings, in a typical community setting. Corrections for errors are expected and preferred over a “perfect” performance. The purpose of the recording is to depict the applicant’s ability to train and problem solve with a team. The recording must be a minimum of 15 minutes and a maximum of 30 minutes long. If the video runs longer than 30 minutes, the exam facilitator will stop the video at the 30 minute point.

The route must be recorded with a video camcorder capable of recording both audio and video. The applicant must also wear a wireless microphone to record their verbal interaction with the team. There are no requirements as to who must operate the camera, and anyone may observe the video recording session. Do not record over any part of the recording. An activity may be repeated as long as preceding attempts remain on the recording. The sequence of events should be recorded in the same order as they were performed. A typical sequence includes the apprentice at the end of the block or across the street walking toward or away from the camera while instructing the client.

The camera should be set to record both time and date, as this indicates unedited raw footage, however the recording may be stopped to move the camera from one location to another. It is recommended that a tripod or a stabilizing gyro be used to ensure that the image is stable and that all actions can be viewed clearly. If the audio or video are not clear, the recording will not be accepted.

Begin recording with the apprentice introducing him/herself and the team, and announcing the date. The apprentice must not indicate place of employment nor wear clothing that is personalized with a school’s logo (although it is understood that harnesses may identify a school). Include full figures, head to toe, throughout the recording.

The following four tasks, as identified in the 2011 Occupational Analysis for Guide Dog Instructors (which can be found on the Board’s Web site: [http://www.guidedogboard.ca.gov/about/occ\\_analysis.pdf](http://www.guidedogboard.ca.gov/about/occ_analysis.pdf)) must be demonstrated in the video recording:

- Instruct client in executing and maintaining a guide dog’s obedience responses through theory and practical experience to ensure consistent responses. (T22)
- Instruct client in executing and maintaining a guide dog’s guide-work responses through theory and practice to ensure safety of the guide dog team. (T23)

- Instruct client in use of techniques to maintain calm and non-disruptive behavior in a guide dog through theory and practice to ensure success of the guide dog team. (T24)
- Instruct client in safe use of guide dog by applying orientation and mobility skills to ensure safety of the guide dog team. (T25)

When the recording is complete, remove the medium from the camera and label it with the name of the apprentice and the recording date. Only one recording may be submitted for the Practical Exam. Send it next-day-mail via UPS, FedEx or a similar service to the address below:

CALIFORNIA STATE BOARD OF GUIDE DOGS FOR THE BLIND  
ATTN: BRIAN SKEWIS – EXECUTIVE OFFICER  
1625 NORTH MARKET BLVD., SUITE N-112  
SACRAMENTO, CA 95834  
(916) 574-7825 PHONE

The video must be submitted to the Board with a signed copy of these guidelines and approved prior to the submission of an application for licensure. A duplicate may be made and transferred to a different format for ease of viewing. The original will be returned to the candidate who will be notified as to whether or not the recording has been accepted.

BY SIGNING BELOW, I AGREE I HAVE READ THIS NOTICE AND FOLLOWED THE GUIDELINES STATED ABOVE.

Date: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_