



## **Follow-Up Services from Out of State Instructors**

Pursuant to Senate Bill 1331 (Chapter 595, Statutes of 2016), effective January 1, 2017, Instructors from schools accredited by the International Guide Dog Federation (IGDF) may provide follow-up services to existing clients residing in California without obtaining licensure from the California State Board of Guide Dogs for the Blind (Board). This informational document outlines the processes by which an unlicensed, out of state instructor may gain authorization to provide follow-up services as well as the requirements that must be fulfilled and followed under the Guide Dog Act (Business and Professions Code Sections 7200-7217).

### **Instructors**

In the event that a guide dog team, trained outside of California by the IGDF accredited school which you are employed, requires follow-up services in California, you may provide follow-up services without obtaining licensure from the Board.

To gain approval to provide follow-up, , you must submit notification to the Board at least three business days in advance on an “Out of State Follow-Up Authorization Request” form which can be found on the Board’s website. Additionally, you must submit to an electronic fingerprint background check prior to providing follow-up services in California for the first time. Once the Board has your fingerprint results on file, you will not need to submit subsequent background checks upon additional visits into the State; however, notification must be made in each instance. In the event of an emergency need for follow-up, the notification to the Board and the fingerprint requirement may be made within 24 hours of arriving into the State.

While in California as an Instructor, you are subject to the disciplinary jurisdiction of the Board. It is recommended that you familiarize yourself with the Board’s statutes (Business and Professions Code Sections 7200-7217) and regulations (California Code of Regulations, Title 16, Division 22) which can be found on the Board’s website. [www.guidedogboard.ca.gov](http://www.guidedogboard.ca.gov)

Prior to providing follow-up services to a client, you must provide a copy of this informational document in an accessible format to ensure that they are aware of the circumstances with which you are operating in California.

### **Guide Dog Users**

As a resident of the State of California and a client of a guide dog school located outside of California, you may receive follow-up services regardless of whether your school has a licensed Instructor on staff, provided that the school with which you received your training and guide dog is accredited by the IGDF.



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CALIFORNIA STATE BOARD OF GUIDE DOGS FOR THE BLIND  
1625 N. MARKET BLVD., SUITE N-112 | SACRAMENTO, CA 95834  
PHONE: 916-574-7826 | FAX: 916-574-7829 | EMAIL: GUIDEDOGBOARD@DCA.CA.GOV  
WWW.GUIDEDOGBOARD.CA.GOV

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The follow-up service you are receiving is not being provided by a Board licensed Instructor; therefore the Board has not examined this individual. However, while this individual is in the State of California providing follow-up services, they are under the disciplinary jurisdiction of the Board.

If you have any questions about the Board's jurisdiction or concerns or complaints regarding follow-up services, please feel free to contact the Board either by telephone at 916-574-7826, or via email at [guidedogboard@dca.ca.gov](mailto:guidedogboard@dca.ca.gov).