



CALIFORNIA STATE BOARD OF GUIDE DOGS FOR THE BLIND
1625 N. MARKET BLVD., SUITE N-112 | SACRAMENTO, CA 95834
PHONE: 916-574-7826 | FAX: 916-574-7829 | EMAIL: GUIDEDOGBOARD@DCA.CA.GOV
WWW.GUIDEDOGBOARD.CA.GOV



California State Board of Guide Dogs for the Blind
Draft Meeting Minutes
Tuesday, October 11, 2016

Department of Consumer Affairs – El Dorado Room
1625 N. Market Blvd N-220
Sacramento, CA 95834

1921 Bella Coola Drive
South Lake Tahoe, CA

6043 Ralston Ave
Richmond, CA 94805

2304 Loma Prieta Lane
Menlo Park, CA 94025

Board Members

Eric Holm, President
Carmen Delgado, Vice President
Don Brown
Catherine Carlton
Rosa Gomez
Gwen Marelli
Joan Patche

Executive Officer

Brian Skewis

Legal Counsel

Shela Barker

1. Call to order and President's welcome
President Holm called the meeting to order at 1:04pm, welcomed everyone present and on the phone for the meeting and outlined the ground rules for the meeting.
2. Roll call and Establishment of a quorum
EO Skewis took role noting all seven members present and a quorum was established. Additional guests noted were Margie Donovan, Linda Somulski, Ken Metz, Michael Hingson, and Edward Crane.
3. Approval of meeting minutes dated July 18, 2016
Member Patche motioned to approve the minutes
Member Carlton seconded the motion
Motion Passed: 7 ayes, 0 no's



4. Executive Officer's update

a. Examination update

EO Skewis reported that 3 applicants took and passed the Instructor's exam on August 8-9, 2016. He further stated that the next exam will likely be in January and that he is working with the Office of Professional Examination Services regarding the occupational and examination audits that were recently discussed.

b. Legislative update

i. Status and potential implementation of Senate Bill 1331 (Pavley)

EO Skewis reported that this bill was signed by the Governor on September 24, 2016, Chapter 595 Statutes of 2016. Despite best efforts to explain the Board's position and opposition of the bill, it was signed and will become active on January 1, 2017. In order to implement the requirements of this bill, he reported that he is working with various Department of Consumer Affairs offices on the development of notification forms, database and website updates, and the creation of fact sheets.

General Board discussion occurred regarding the necessity of adopting specific forms and fact sheets in regulations.

ii. Status and potential implementation of Assembly Bill 1824 (Chang)

EO Skewis reported that this bill was vetoed by the Governor on September 24, 2016. The Governor stated that the bill would have lowered "the mens rea standard for one of the misdemeanors covered by this measure expands the scope of the current penal code which already is convoluted and unnecessarily complex. I believe that existing law provides an adequate deterrent and sufficient punishment."

Public comment was made by Margie Donovan stating that the California Council for the Blind hopes to reintroduce this bill in the next legislative session.

5. Presentation by My Assistance Dog, Inc. regarding International Assistance Dog Week 2017 and request for assistance from Board.

Mr. Edward Crane from My Assistance Dog, Inc gave a presentation to the Board about his organization and ultimately requesting that the Board assist his organization in attaining a proclamation from the Governor recognizing International Assistance Dog Week.

Mr. Crane answered various Board questions regarding his organization and its goals.

Member Marelli motioned to support the request to advocate on behalf of International Assistance Dog Week to attain a proclamation from the Governor.

Member Gomez seconded the motion

Motion Passed: 7 ayes, 0 no's

6. Discussion regarding the 2017 Joint Sunset Review Oversight legislative hearing process
 - a. Review and approval of Board's Sunset Review report.
EO Skewis provided a brief summary of the Sunset Review process and lead discussion regarding specific sections of the report regarding the Board's fingerprint requirement, arbitration process, and the collection of guide dog user information.

General Board discussion took place.

EO Skewis answered Board questions.

Legal Counsel Barker voiced concerns specifically regarding language describing Board operations and fiscal status.

Member Gomez motioned to table the discussion

Member Marelli seconded the motion

Motion passed: 7 ayes, 0 no's

An additional teleconference meeting was scheduled for Tuesday November 1, 2016 at 1pm to finalize and approve the report.

7. Discussion regarding proposed regulations for retroactive fingerprinting of licensed instructors not previously electronically fingerprinted by the Board.
EO Skewis explained the need for a retroactive fingerprint regulation in the Guide Dog Act and presented the following draft language.

“an instructor applicant for renewal who has not previously submitted fingerprints as a condition of licensure or for whom an electronic record of the licensee's fingerprints does not exist in the Department of Justice's criminal offender record identification database shall successfully complete a state and federal level criminal offender record information search conducted through the Department of Justice by the licensee's next annual renewal date that occurs on or after January 1, 2018.”

Member Carlton motioned to approve the proposed regulatory text in regards to retroactive fingerprinting and Title 16, CCR Regulations sections to be determined, direct staff to submit the text to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing.

Member Marelli seconded the motion

Motion Passed: 7 ayes, 0 no's

8. Public Comment on Items Not on the Agenda



No Comments Made

9. Topics and Meeting Dates for Future Board Meetings

EO Skewis presented the 2017 Quarterly Board Meeting calendar:

- January 23, 2017
- April 17, 2017
- July 17, 2017
- October 16, 2017

10. Adjournment

Member Marelli motioned to adjourn at 3:07pm

Member Carlton seconded the motion

Motion Passed: 7 ayes, 0 no's