

STATE BOARD OF GUIDE DOGS FOR THE BLIND

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APPROVED MINUTES

Monday, January 13, 2014

2:23 p.m. – 3:40 p.m.

State Capitol, Room 4203

Sacramento, CA 95814

Teleconference

Board Members Present

Eric Holm, President

Joe Xavier, Secretary

Don Brown

Catherine Carlton

Carmen Delgado

Gwen Marelli

Acting Executive Officer (AEO)

Marc Mason

Board Staff

Rosemary Robinson

Legal Counsel

Sabina Knight

Rebecca Bon

Guests

Robert Acosta, Guide Dog Users Inc. (GDUI)

Lillian Scathe, Guide Dog Users of California (GDUC)

Brian Skewis, Department of Consumer Affairs (DCA)

AGENDA

Open Session:

1. Call to Order/ Roll Call (Eric Holm/Joe Xavier)
Board President Eric Holm called the meeting to order at 2:23 p.m. Board Secretary Xavier took roll. Six Board Members were recorded as present and a quorum was established.
2. President's Welcome and swearing in of new Board Member (E. Holm)
President Holm welcomed everyone and new board member to the meeting. Board President Eric swore in new member, Gwen Marelli.

3. Approval of Board Meeting Minutes September 16, 2013 (E. Holm)
President Holm asked for a motion to approve the September 16, 2013 meeting minutes as written.

Member Carlton motioned to accept the meeting minutes of September 16, 2013 as written.

Member Delgado seconded the motion.

Board Vote: Motion Passed

4. Committee Reports

- a. Legislative Committee Update (E. Holm)
None to Report

- b. Outreach and Education Committee Update (J. Xavier)

- **Social Media Update** (Acting Executive Officer, M. Mason)
Mason reported the Social Media was unavailable to obtain a report.
 - **Etiquette Campaign Update** (M. Mason)
No Etiquette Campaign Update Reported
 - **2014 Campaign – Fake Service Animals** (M. Mason)
AEO Mason reported the 2014 Campaign, to educate the public on the impact of illegitimate service dogs on guide dog teams. The Senate Standing Committee on Business, Professions and Economic Development, January 13, 2014 Informational Hearing on Fake Service Animals was postponed due to absence of witnesses. Senator Lieu's office will contact the Board when a hearing date has been scheduled.
 - **Consumer Survey Update** (J. Xavier)
Board Staff R. Robinson reported that Dennis Sanchi, Solid division, DCA completed the survey draft and the survey was sent out to Board Members for review. The board discussed technical and accessible issues and Member Delgado discussed the survey questions that were in need of attention. Member Brown offered to work with Sanchi on the technical issues. Robinson will report all technical issues and survey questions that need to be deleted or modified to Sanchi. Mason will schedule a teleconference Meeting in March to finalize content.
- c. Practice Task Force Update (M. Mason)
None to report

5. Executive Officers Report (M. Mason)

- **Budget Report**

B. Skewis (DCA), the Boards Fiscal Analyst, reported the “projected” fund conditions for fiscal year 2015-2016 will be insolvent. The licensed schools are the Boards primary revenue, subsequent are instructor license renewals. Expenditures are at a minimum. Skewis directed the question of the Boards Statutes and Regulations to AEO Mason. Mason referenced The California Code of Regulations 2262.1 and The Business and Professions Code Section 7200.7. Mason stated we are not at our .005 statutory maximum. Mason and Skewis will provide to the Board a Preliminary Projection Report within the month.

The board will review and put as agenda item for the May 5, 2014 Board Meeting. See attached Synopsis of Expenditure Projections Report (Word)
See attached Fund Condition (Word/Excel)

§ 2262.1. Annual School Renewal Payment.

(a) On or before April 30, 2010, the rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.004 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required annually by section 7217 of the Code.

(b) After April 30, 2010, the rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.00425 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required annually by section 7217 of the Code.

(c) The renewal fee shall be paid no later than April 30th of each calendar year.

Note: Authority cited: Sections 7200.7 and 7208, Business and Professions Code.

Reference: Sections 7200.7 and 7217, Business and Professions Code.

HISTORY

1. New section filed 2-22-2010 as an emergency; operative 2-22-2010 (Register 2010, No. 9). A Certificate of Compliance must be transmitted to OAL by 8-23-2010 or emergency language will be repealed by operation of law on the following day.

2. Certificate of Compliance as to 2-22-2010 order transmitted to OAL 6-24-2010 and filed 7-21-2010; operative 8-20-2010 (Register 2010, No. 30).

3. Editorial correction of History 2 (Register 2010, No. 31).

- **Examination Update**

AEO Mason reported, December 10, 2013, Leoneia Canseco, Emily Goddard, Carol Schmid, Nick Terrones, Ananda Twitty, Lisa Weil became licensed guide dog instructors.

Next guide dog instructor examinations projected for, June 2014.

- **Strategic Plan Update**

AEO Mason reported that the Strategic Plan is outdated. Solid, DCA will work with the Board to update a Strategic Plan.

6. Regulatory Hearing

No Report provided

7. Veteran's Affairs Health Insurance Reimbursement Standards Regulations (M. Mason)

Veterans Affairs is on the Federal level. AEO Mason reported we are waiting for a response to the letter sent to the Veterans Affairs office, explaining The State Board of Guide Dogs for the Blind role. Letter was mailed 9/26/2013 and was returned undeliverable. Letter was resent in November 2013.

8. Agenda Items for Next Meeting

Review Budget and Preliminary Proposal on Fiscal Status

Approval November 22, 2013 Board Minutes

Approval January 13, 2014 Board Minutes

Consumer Survey

Service Dog Fraud Campaign

9. Meeting Calendar and Location

AEO Mason reported the following upcoming meetings:

Board Meeting

Monday, May 5, 2014

Guide Dogs for the Blind, Inc

350 Los Ranchitos Road

San Rafael, CA 94903

Board Meeting

Monday, September 22, 2014

Guide Dogs of the Desert

60740 Dillon Road

Whitewater, CA 92282

Board Meeting

Monday, January, 2015

Department of Consumer Affairs

1625 N Market Boulevard

Sacramento, CA 95834

10. Public Comment on Items Not on the Agenda

None

11. Adjournment

President Holm motioned to adjourn at 3:40 p.m. Member Xavier seconded the motion.