

STATE BOARD OF GUIDE DOGS FOR THE BLIND

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APPROVED MINUTES

Monday, September 16, 2013

1:03 – 2:31 p.m.

Guide Dogs of America

13445 Glenoaks Blvd

Sylmar, CA 91342

Teleconference

Board Members Present

Eric Holm, President

Larry Grable, Vice President

Joe Xavier, Secretary

Kathy Bowler

Catherine Carlton

Carmen Delgado

Executive Officer

Antonette Sorrick

Board Staff

Rosemary Robinson

Legal Counsel

Rebecca Bon

Guests

Chuck Jordan, Guide Dogs of America (GDA)

Steve Burkman, (GDA)

Sean Chiles (GDA)

Mindy Romero (GDA)

*Linda Samulski, Guide Dogs of the Desert
(GDD)*

Bob Wendler, (GDD)

*Pam Metz, Guide Dog Users of California
(GDUC)*

Ken Metz, (GDUC)

*Bridgett Boyd, California Hotel and Lodging
Association*

*Christine Lally, Department of Consumer Affairs
(DCA)*

*Corey Hudson, Canine Companions for
Independence (CCI)*

Clark Pappas (CCI)

AGENDA

Open Session:

1. Call to Order/ Roll Call (E. Holm/J. Xavier)

Board President Eric Holm called the meeting to order at 1:03 p.m. Board Secretary Xavier took roll. Six Board Members were recorded as present and a quorum was established.

2. President's Welcome (E. Holm)

Board President Eric opened the meeting and asked for self introductions.

3. Approval of Board Meeting Minutes June 24, 2013 (E. Holm)

Board President Eric asked for a motion to approve the June 24, 2013 meeting minutes as written.

Member Grable motioned to accept the meeting minutes of June 24, 2013 as written. Member Bowler seconded the motion.

Board Vote: Motion Passed

4. Committee Reports

a. Legislative Committee Update (A. Sorrick)

The following legislative update was given by Executive Officer Sorrick:

SB 308 (Price)

Summary: Sunset Extension – Extends State Board of Guide Dogs for the Blind and Pilot Project for Arbitration of Disputes between Guide Dog Users and Guide Dog Schools over Continued Custody and Use of Dogs until January 1, 2018.

Status: Enrolled to Governor for signature or veto. A letter was sent to governor's office for signature in support of SB 308

Board Position: Support

SB 822 (Senate Business Professions and Economic Development Committee) - (A. Sorrick)

Summary: Deletes requirement that the Board Members conduct examinations for guide dog instructors. Eliminates reference to "seeing eye dog" in the Code.

Status: Enrolled to Governor for signature or veto. A letter was sent to governor's office for signature in support of SB 822

Board Position: Support

AB 1252 (Assembly Committee on Health)

Summary: Specifically, this bill:

- 1) Defines the term "hot dog" in the CRFC and clarifies that the reheating and selling of hot dogs constitutes limited food preparation.
- 2) Conforms the definition of "service animal" to the definition contained in the federal Americans for Disabilities Act.
- 3) Requires food handler employees to wash their hands before initially donning gloves for working with food and when changing tasks, as specified. Clarifies that hand washing is not required between glove changes when no contamination of the gloves or hands has occurred.
- 4) Specifies the circumstances under which single-use gloves must be worn and prohibits these gloves from being re-used.
- 5) Requires an employee with a wound to take specified precautions when contacting food and prohibits an employee who has an open or draining wound from handling food.
- 6) Authorizes food facilities to use temporary alternative storage methods, such as a trailer, for food storage during holidays, emergencies, remodels or other circumstances, if approved by the local environmental health department (LEHD).
- 7) Makes clarifying changes to provisions governing the cleansing and sanitization of equipment and utensils.
- 8) Clarifies floor, wall, and ceiling surface requirements for employee dressing rooms, dressing areas, or locker areas.
- 9) Specifies potable water requirements for mobile food facilities that operate at community events.
- 10) Clarifies adequate water heater capacity requirements for mobile food facilities with dish washing sinks.
- 11) Specifies that existing law prohibiting the use of trans fats in all food facilities and governing compliance and enforcement applies to both temporary and mobile food facilities.

Status: Bill has gone to Governor's office for signing.
Board sent a letter of support.

Board Position: Support

b. Outreach and Education Committee Update (Joe Xavier)
Chairman Joe Xavier gave the following Outreach and Education Committee update:

- **Social Media Update**

Total Web hits (January 1, 2013 – August 1, 2013) – 259,115

Top Five Pages are:

Homepage – 49,061

Guide Dog Day – 16,512

Laws and Regulations Page – 5,567

Licensees Homepage – 5,539

Apprentice – 5,288

ListServ – 52

Total Facebook Likes – 176

Twitter Followers – 212

- **Etiquette Campaign Update**

Guide Dog Day 2012 – Curb to Curb – Crossing Communication Street Etiquette Campaign – partnering with the business community. The campaign is the official kickoff for the education partnership announcement with the California Restaurant Association (CRA) and Sutter Hospitals. The partnership had four different components: including, training materials, articles in CRA and Department of Consumer Affairs' publications, YouTube video, and ambassador speakers to CRA affiliate groups.

The Ambassador Speaker concluded with Toni Eames speaking in Fresno on behalf of the Board, Lee Morton in San Diego, Robert Acosta in Los Angeles and Jay Harris in Sacramento.

The You-Tube taping was completed on September 12th at Grilly's Restaurant in Mill Valley, CA.

Sutter Health and Canine Companions for Independence have partnered with the Board to establish a best practice tip sheet for health care providers in the Sutter Organization. Sorrick reported the tip sheet would be posted within the coming months.

- **2014 Campaign**

Board discussed an Outreach and Education Campaign that would educate the public on the impact of illegitimate service dogs on guide dog teams.

Corey Hudson (CCI) offered their collaboration with the Board on the campaign.

Member Xavier motioned to move forward with a 2014 Campaign, to educate the public on the impact of illegitimate service dogs on guide dog teams.

Member Grable seconded the motion.

Board Vote: Motion Passed

- **Consumer Survey Update**

The Board's discussion revolved around how to conduct the survey, what it should comprise of, confidentiality and what the Board would do with the information received. Department of Consumer Affairs, Call Center offered to conduct the survey.

- c. Practice Task Force Update (A. Sorrick
Practitioner Code of Ethics 16 CCR Section 2285 (Standards of Conduct))

Sorrick reported the regulatory for standards of conduct for guide dog schools and instructors was presented to the Department of Consumer Affairs. Final language would be presented at the regulatory hearing at the Board's January 2014 meeting.

5. Executive Officers Report

- **Budget Report**

See attached Synopsis of Expenditure Projections Report (Word)
See attached Fund Condition (Word/Excel)

- **Examination Update**

The next scheduled guide dog instructor examinations are as follows:

Monday, December 9, 2013 (Written)

Tuesday, December 10, 2013 (Practical/Oral)

On Tuesday, June 11, 2013, Melanie Harris became a licensed guide dog instructor.

- **Strategic Plan Update**

See attached Strategic Plan Update document.

6. Discussion Regarding Proposed Additions and Changes to the Regulations of the Board

Current Language

§ 2253. Delegation of Certain Functions.

The power and discretion conferred by law upon the Board to receive and file accusations; issue notices of hearings, statements to respondent and statements of issue; receive and file notices of defense; determine the time and place of hearings under Section 11508 of the Government Code; issue subpoenas and subpoenas duces tecum; set and calendar cases for hearing and perform other functions necessary to the business-like dispatch of the business of the Board in connection with proceedings under the provisions of Sections 11500 through 11528 of the Government Code, prior to the hearing of such proceedings; and the certification and delivery or mailing of copies of decisions under Section 11518 of the Government Code are hereby delegated to and conferred upon the secretary.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 7204 and 7208, Business and Professions Code; and Sections 11500-11528, Government Code.

HISTORY

1. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

Board Approved Language

§ 2253. Delegation of Certain Functions.

The power and discretion conferred by law upon the Board to receive and file accusations; issue notices of hearings, statements to respondent and statements of issue; receive and file notices of defense; determine the time and place of hearings under Section 11508 of the Government Code; issue subpoenas and subpoenas duces tecum; set and calendar cases for hearing and perform other functions necessary to the business-like dispatch of the business of the Board in connection with proceedings under the provisions of Sections 11500 through 11528 of the Government Code, prior to the hearing of such proceedings; and the certification and delivery or mailing of copies of decisions under Section 11518 of the Government Code are hereby delegated to and conferred upon the Executive Officer.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 7204 and 7208, Business and Professions Code; and Sections 11500-11528, Government Code.

HISTORY

1. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

Board Approved Language with Strikethrough and Underlines

§ 2253. Delegation of Certain Functions.

The power and discretion conferred by law upon the Board to receive and file accusations; issue notices of hearings, statements to respondent and statements of issue; receive and file notices of defense; determine the time and place of hearings under Section 11508 of the Government Code; issue subpoenas and subpoenas duces tecum; set and calendar cases for hearing and perform other functions necessary to the business-like dispatch of the business of the Board in connection with proceedings under the provisions of Sections 11500 through 11528 of the Government Code, prior to the hearing of such proceedings; and the certification and delivery or mailing of copies of decisions under Section 11518 of the Government Code are hereby delegated to and conferred upon the secretary Executive Officer.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 7204 and 7208, Business and Professions Code; and Sections 11500-11528, Government Code.

HISTORY

1. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

Current Language

§ 2262. License Period.

(a) A school license expires on April 30th of each calendar year, and unless renewed by the date of expiration shall be automatically forfeited and may be reinstated or renewed only after payment of the renewal fee.

(b) An instructor's license shall remain in effect for one year after the date of issuance, and unless renewed at the termination of the year, shall be automatically forfeited and may be reinstated or renewed only after compliance with the requirements of the Board.

Note: Authority cited: Sections 7200.5 and 7208, Business and Professions Code. Reference: Sections 7200.7, 7211, 7211.1 and 7217, Business and Professions Code.

HISTORY

1. Repealer of Section 2262 and renumbering of Section 2263 to Section 2262 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2262, see Register 77, No. 41).

2. Amendment of section and Note filed 2-22-2010 as an emergency; operative 2-22-2010 (Register 2010, No. 9). A Certificate of Compliance must be transmitted to OAL by 8-23-2010 or emergency language will be repealed by operation of law on the following day.

3. Certificate of Compliance as to 2-22-2010 order transmitted to OAL 6-24-2010 and filed 7-21-2010; operative 8-20-2010 (Register 2010, No. 30).

4. Editorial correction of History 3 (Register 2010, No. 31).

Board Approved Language
§ 2262. License Period.

(a) A school license expires on April 30th of each calendar year, and unless renewed by the date of expiration shall be automatically forfeited and may be reinstated or renewed only after payment of the renewal fee.

(b) An instructor's license shall remain in effect for one year after the date of issuance, and unless renewed at the termination of the year, shall be automatically forfeited and may be reinstated or renewed only after compliance with the requirements of the Board.

(c) A license to solicit funds shall remain in effect for one year after the date of issuance. The license can be renewed for a maximum license period of five years, If the licensee applies for renewal, the Board may grant the renewal on a showing of good cause.

(d) Before the license to solicit funds expires, a person who holds such a license shall apply for a school license.

Note: Authority cited: Sections 7200.5 and 7208, 7210.6. Business and Professions Code. Reference: Sections 7200.7, 7210.6, 7211, 7211.1 and 7217, Business and Professions Code.

HISTORY

1. Repealer of Section 2262 and renumbering of Section 2263 to Section 2262 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2262, see Register 77, No. 41).

2. Amendment of section and Note filed 2-22-2010 as an emergency; operative 2-22-2010 (Register 2010, No. 9). A Certificate of Compliance must be transmitted to OAL by 8-23-2010 or emergency language will be repealed by operation of law on the following day.

3. Certificate of Compliance as to 2-22-2010 order transmitted to OAL 6-24-2010 and filed 7-21-2010; operative 8-20-2010 (Register 2010, No. 30).

4. Editorial correction of History 3 (Register 2010, No. 31).

Board Approved Language with Strikethrough and Underlines
§ 2262. License Period.

(a) A school license expires on April 30th of each calendar year, and unless renewed by the date of expiration shall be automatically forfeited and may be reinstated or renewed only after payment of the renewal fee.

(b) An instructor's license shall remain in effect for one year after the date of issuance, and unless renewed at the termination of the year, shall be automatically forfeited and may be reinstated or renewed only after compliance with the requirements of the Board.

(c) A license to solicit funds shall remain in effect for one year after the date of issuance. The license can be renewed for a maximum license period of five years. If the licensee applies for renewal, the Board may grant the renewal on a showing of good cause.

(d) Before the license to solicit funds expires, a person who holds such a license shall apply for a school license.

Note: Authority cited: Sections 7200.5 and 7208, 7210.6. Business and Professions Code. Reference: Sections 7200.7, 7210.6, 7211, 7211.1 and 7217, Business and Professions Code.

HISTORY

1. Repealer of Section 2262 and renumbering of Section 2263 to Section 2262 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2262, see Register 77, No. 41).

2. Amendment of section and Note filed 2-22-2010 as an emergency; operative 2-22-2010 (Register 2010, No. 9). A Certificate of Compliance must be transmitted to OAL by 8-23-2010 or emergency language will be repealed by operation of law on the following day.

3. Certificate of Compliance as to 2-22-2010 order transmitted to OAL 6-24-2010 and filed 7-21-2010; operative 8-20-2010 (Register 2010, No. 30).

4. Editorial correction of History 3 (Register 2010, No. 31).

Current Language

§ 2268.1. License Period.

(a) A license to solicit funds shall remain in effect for one year after the date of issuance and is not renewable or transferable. However, the Board may, in its discretion, extend a license for an additional one year period if the licensee applies to the Board and makes a showing of good cause therefor.

(b) A person who is licensed to solicit funds shall apply for a school license prior to the expiration of the license to solicit funds.

Note: Authority cited: Sections 7208 and 7210.6, Business and Professions Code. Reference: Section 7210.6, Business and Professions Code.

HISTORY

1. Repealer of Section 2268.1 and renumbering of Section 2269.1 to Section 2268.1 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2268.1, see Registers 79, No. 32 and 62, No. 11.

Staff Recommendation

Delete section 2268.1

Amended Language with Strikethrough and Underlines

~~§ 2268.1. License Period.~~

~~(a) A license to solicit funds shall remain in effect for one year after the date of issuance and is not renewable or transferable. However, the Board may, in its discretion, extend a license for an additional one year period if the licensee applies to the Board and makes a showing of good cause therefor.~~

~~(b) A person who is licensed to solicit funds shall apply for a school license prior to the expiration of the license to solicit funds.~~

~~Note: Authority cited: Sections 7208 and 7210.6, Business and Professions Code.
Reference: Section 7210.6, Business and Professions Code.~~

Current Language

§ 2262.1. Annual School Renewal Payment.

(a) On or before April 30, 2010, the rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.004 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required annually by section 7217 of the Code.

(b) After April 30, 2010, the rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.00425 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required annually by section 7217 of the Code.

(c) The renewal fee shall be paid no later than April 30th of each calendar year.

Note: Authority cited: Sections 7200.7 and 7208, Business and Professions Code.
Reference: Sections 7200.7 and 7217, Business and Professions Code.

HISTORY

1. New section filed 2-22-2010 as an emergency; operative 2-22-2010 (Register 2010, No. 9). A Certificate of Compliance must be transmitted to OAL by 8-23-2010 or emergency language will be repealed by operation of law on the following day.
2. Certificate of Compliance as to 2-22-2010 order transmitted to OAL 6-24-2010 and filed 7-21-2010; operative 8-20-2010 (Register 2010, No. 30).
3. Editorial correction of History 2 (Register 2010, No. 31).

Board Approved Language

§2262.1 Annual School Renewal Requirements

Each year, on or before April 30, the school shall complete the following to renew its license.

- (1) Pay an annual renewal fee. The renewal fee shall be paid no later than April 30th of each calendar year. The rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.00425 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required annually by section 7217 of the Code.
- (2) Obtain a school inspection. An inspection by the Board must be performed as a condition of renewal of a school's license. A school must meet all requirements as set forth by sections 2271 (a) (Living Quarters; Attendants), 2276 (Client Instruction), and 2282 (Required training) for license renewal.
- (3) Verify submission of reports. A school shall verify submission to the Board all requisite forms, reports, and fees as required by the State of California, Office of the Attorney General's Registry of Charitable Trusts.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 7200.7, 7208 and 7217, Business and Professions Code.

HISTORY

1. Amendment filed 10-7-77; effective thirtieth day thereafter (Register 77, No. 41).
2. Renumbering of Section 2261 to Section 2263 and new Section 2261 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50).
3. Order of Repeal of Subsection (a) filed 6-3-85 by OAL pursuant to Government Code Section 11349.7; designated effective 11-30-85 (Register 85, No. 26).
4. Editorial correction (Register 88, No. 12).
5. New subsection (a) filed 5-19-88; operative 6-18-88 (Register 88, No. 22).

6. Amendment of subsection (a) filed 8-23-96; operative 9-22-96 (Register 96, No. 34).

Board Approved Language with Strikethrough and Underlines
§2262.1 Annual School Renewal Payment Requirements

~~On or before April 30, 2010, the rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.004 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required by annually by section 7217 of the Code.~~

- ~~(a) Each year, on or before April 30, the school shall complete the following to renew its license.~~
- ~~(b) (1) Pay an annual renewal fee. The renewal fee shall be paid no later than April 30th of each calendar year. After April 30, 2010, ~~the~~ The rate for calculating the annual school renewal fee pursuant to Section 7200.7 is 0.00425 of all school expenses incurred in the most recently concluded school calendar year, as determined by the immediately preceding fiscal year audit required annually by section 7217 of the Code.~~
- ~~(c) (2) Obtain a school inspection. The renewal fee shall be paid no later than April 30th of each calendar year. An inspection by the Board must be performed as a condition of renewal of a school's license. A school must meet all requirements as set forth by sections 2271 (a) (Living Quarters; Attendants), 2276 (Client Instruction), and 2282 (Required Training) for license renewal.~~
- ~~(e) (3) Verify submission of reports. A school shall verify submission to the Board all requisite forms, reports, and fees as required by the State of California, Office of the Attorney General's Registry of Charitable Trusts.~~

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 7200.7, 7208 and 7217, Business and Professions Code.

HISTORY

1. Amendment filed 10-7-77; effective thirtieth day thereafter (Register 77, No. 41).
2. Renumbering of Section 2261 to Section 2263 and new Section 2261 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50).
3. Order of Repeal of Subsection (a) filed 6-3-85 by OAL pursuant to Government Code Section 11349.7; designated effective 11-30-85 (Register 85, No. 26).
4. Editorial correction (Register 88, No. 12).

5. New subsection (a) filed 5-19-88; operative 6-18-88 (Register 88, No. 22).
6. Amendment of subsection (a) filed 8-23-96; operative 9-22-96 (Register 96, No. 34).

Current Language

§ 2273. Inspection.

Schools for the training of guide dogs and their use and the instruction of blind persons in such use shall be open to inspection at all times by the Board, its representatives, or any person or agency authorized by it.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. Renumbering of Section 2273 to Section 2274 and renumbering of Section 2276 to Section 2273 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2273, See Register 79, No. 32.)

Board Approved Language

§ 2273. Inspection.

A school and its records shall be open to inspection at all times by the Board, its representatives, or any person or agency authorized by it. A school shall submit requested records to the Board within five business days.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. Renumbering of Section 2273 to Section 2274 and renumbering of Section 2276 to Section 2273 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2273, See Register 79, No. 32.)

Board Approved Language with Strikethrough and Underlines

§ 2273. Inspection.

A school and its records ~~Schools for the training of guide dogs and their use and the instruction of blind persons in such use~~ shall be open to inspection at all times by the Board, its representatives, or any person or agency authorized by it. A school shall submit requested records to the Board within five business days.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. Renumbering of Section 2273 to Section 2274 and renumbering of Section 2276 to Section 2273 filed 12-12-80; effective thirtieth day thereafter (Register 80, No. 50). For history of former Section 2273, See Register 79, No. 32.)

Current Language

§ 2286. Continuing Education.

(a) As a condition of renewal of an instructor's license which expires on or after June 30, 1996, the instructor shall provide proof to the board of completion of not less than 8 hours of continuing education obtained within 12 months prior to license renewal. Proof of completion of continuing education shall be in form of a written declaration specifically naming the activity, the dates involved, any costs, and the name of the instructor, and institution or sponsoring organization.

(b) An instructor shall provide proof to the board of completion of one or a combination of any of the following totaling 8 hours:

(1) in a board approved course or seminar, regarding blindness mobility, health issues relating to blindness, instructing blind persons, and care and training of dogs.

(2) attendance at meetings of guide dog user organizations or organizations of the blind.

(3) participation in self-study videos or online coursework (per CCR 16 § 2286(b)(1)).

(c) Pre-approval of courses or attendance of meeting or seminars may be obtained by submitting to the board a description of the activity, the number of hours and the subject matter to be covered, name and address of the instructor, and name of the sponsor or organization providing the activity, writing at least 30 days preceding the activity. The board shall inform the applicant of the status of the activity prior to the onset, unless impractical to do so.

(d) Proof of completion of continuing education shall be in the form of a written declaration signed by the licensee containing the following information: name of the activity, date(s) of the activity, cost instruction or activity, name and address of the instructor, and name of the sponsor or the organization providing the activity.

Note: Authority cited: Sections 7208 and 7211.1, Business and Professions Code.
Reference: Sections 7208 and 7211.1, Business and Professions Code.

HISTORY

1. New section filed 8-23-96; operative 9-22-96 (Register 96, No. 34).
2. Amendment of subsections (b)-(b)(2), new subsection (b)(3) and amendment of subsection (d) filed 11-30-2009; operative 12-30-2009 (Register 2009, No. 49).

Board Approved Language

§ 2262.2. Instructor Renewal Requirements.

- (a) Each year, on or before the expiration of an instructor's license, the instructor shall submit the following for license renewal. Submit a renewal fee of \$100. Provide proof of continuing education. As a condition of renewal of an instructor's license, the instructor shall provide a renewal fee of one hundred dollars (\$100) per year. Additionally, the instructor shall provide proof to the Board of completion of not less than 8 hours of continuing education obtained within 12 months prior to license renewal. Proof of completion of continuing education shall be in form of a written declaration specifically naming the activity, the dates involved, any costs, and the name of the instructor, and institution or sponsoring organization.
- (b) An instructor shall provide proof to the Board of completion of one or a combination of any of the following totaling 8 hours:
- (1) in a Board approved course or seminar, regarding blindness mobility, health issues relating to blindness, instructing blind persons, and care and training of dogs.
 - (2) attendance at meetings of guide dog user organizations or organizations of the blind.
 - (3) participation in self-study videos or online coursework (per CCR 16 § 2262.2 (b)(1)).
- (c) Pre-approval of courses or attendance of meeting or seminars may be obtained by submitting to the Board a description of the activity, the number of hours and the subject matter to be covered, name and address of the instructor, and name of the sponsor or organization providing the activity, writing at least 30 days preceding the activity. The Board shall inform the applicant of the status of the activity prior to the onset, unless impractical to do so.
- (d) Proof of completion of continuing education shall be in the form of a written declaration signed by the licensee containing the following information: name of the activity, date(s) of the activity, cost of instruction or activity, name and address of the instructor, and name of the sponsor or the organization providing the activity.

Note: Authority cited: Sections 7208 and 7211.1, Business and Professions Code.
Reference: Sections 7208, 7211 and 7211.1, Business and Professions Code.

HISTORY

1. New section filed 8-23-96; operative 9-22-96 (Register 96, No. 34).
2. Amendment of subsections (b)-(b)(2), new subsection (b)(3) and amendment of subsection (d) filed 11-30-2009; operative 12-30-2009 (Register 2009, No. 49).

Board Approved Language with Strikethrough and Underlines

§ 22662.2. ~~Continuing Education~~ Instructor Renewal Requirements.

(a) Each year, on or before the expiration of an instructor's license, the instructor shall submit the following for license renewal. Submit a renewal fee of \$100. Provide proof of continuing education. As a condition of renewal of an instructor's license, the instructor shall provide a renewal fee of one hundred dollars (\$100) per year. Additionally, the instructor shall provide proof to the Board of completion of not less than 8 hours of continuing education obtained within 12 months prior to license renewal. Proof of completion of continuing education shall be in form of a written declaration specifically naming the activity, the dates involved, any costs, and the name of the instructor, and institution or sponsoring organization.

(b) An instructor shall provide proof to the Board of completion of one or a combination of any of the following totaling 8 hours:

(1) in a Board approved course or seminar, regarding blindness mobility, health issues relating to blindness, instructing blind persons, and care and training of dogs.

(2) attendance at meetings of guide dog user organizations or organizations of the blind.

(3) participation in self-study videos or online coursework (per CCR 16 § 2262.2 (b)(1)).

(c) Pre-approval of courses or attendance of meeting or seminars may be obtained by submitting to the Board a description of the activity, the number of hours and the subject matter to be covered, name and address of the instructor, and name of the sponsor or organization providing the activity, writing at least 30 days preceding the activity. The Board shall inform the applicant of the status of the activity prior to the onset, unless impractical to do so.

(d) Proof of completion of continuing education shall be in the form of a written declaration signed by the licensee containing the following information: name of the activity, date(s) of the activity, cost of instruction or activity, name and address of the instructor, and name of the sponsor or the organization providing the activity.

Note: Authority cited: Sections 7208 and 7211.1, Business and Professions Code.

Reference: Sections 7208, 7211 and 7211.1, Business and Professions Code.

HISTORY

1. New section filed 8-23-96; operative 9-22-96 (Register 96, No. 34).

2. Amendment of subsections (b)-(b)(2), new subsection (b)(3) and amendment of subsection (d) filed 11-30-2009; operative 12-30-2009 (Register 2009, No. 49).

Current Language

§ 2278. Names and Addresses of Students.

Schools shall provide the board with a list of all students enrolled, and also with the names and addresses of all students graduated.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. New Sections 2278 and 2279 filed 3-11-48 as an emergency (Register 11, No. 8).
2. Amendment filed 6-8-62; effective thirtieth day thereafter (Register 62, No. 11).
3. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

Board Approved Language

§ 2278. Names and Addresses of Clients.

A school shall provide the Board with a list of all clients enrolled, and also with the names and addresses of all clients that graduated.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208 and 7217, Business and Professions Code.

HISTORY

1. New Sections 2278 and 2279 filed 3-11-48 as an emergency (Register 11, No. 8).
2. Amendment filed 6-8-62; effective thirtieth day thereafter (Register 62, No. 11).
3. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

Board Approved Language with Strikethrough and Underlines

§ 2278. Names and Addresses of ~~Students~~ Clients.

A ~~S~~schools shall provide the ~~b~~Board with a list of all ~~students~~ clients enrolled, and also with the names and addresses of all ~~students~~ clients that graduated.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208 and 7217, Business and Professions Code.

HISTORY

1. New Sections 2278 and 2279 filed 3-11-48 as an emergency (Register 11, No. 8).
2. Amendment filed 6-8-62; effective thirtieth day thereafter (Register 62, No. 11).
3. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

Current Language

§ 2281. Names of Apprentices. [Renumbered]

HISTORY

1. New section filed 6-8-62; effective thirtieth day thereafter (Register 62, No. 11).
2. Renumbering and amendment of Section 2281 to Section 2267 filed 12-12-80; effective thirtieth day thereafter (Register 81, No. 50).
3. Editorial correction (Register 81, No. 18).

16 CCR § 2281, 16 CA ADC § 2281

Proposed Language

§ 2281. Notice Requirements for Guide Dog Schools, Guide Dog Instructors and Licensees to Solicit Funds.

(a) A licensee engaged in the practice of guide dog instruction shall provide notice of licensure to each client.

(b) Proof of the notice to the client shall be provided by including the notice in a written statement, signed and dated by the client and retained in that client's records, stating the client understands the guide dog instructor is licensed and regulated by the Board.

(c) A licensee engaged in the practice of raising funds for the establishment of a guide school, or a licensed guide dog school raising funds, shall provide this notice to each donor stating that they are licensed and regulated by the Board. Proof of the notice to the donor shall be provided by both of the following methods:

(1) Prominently posting the notice in an area visible to donors on the premises where the licensee provides the licensed services, in which case the notice shall be in at least 48-point type in Arial font.

(2) Including the notice on any solicitation materials including electronic communications, social media, direct mail, and Web sites.

(d) The notice for a guide dog instructor, guide dog school, or a licensee to solicit funds shall include the following statement and information:

NOTICE

[Insert name of guide dog school, guide dog instructor, or licensee to solicit funds]

Guide Dog Instructors, Guide Dog Schools and Licensees to Solicit Funds for the Establishment of a Guide Dog School are Licensed and Regulated by the

State Board of Guide Dogs for the Blind

(916) 574-7825

www.guidedogboard.ca.gov

Note: Authority cited: Sections 138, 7208, Business and Professions Code. Reference: Section 7210.5, Business and Professions Code.

Proposed Language with Strikethrough and Underlines

§ 2281. Notice Requirements for Guide Dog Schools, Guide Dog Instructors and Licensees to Solicit Funds.

(a) A licensee engaged in the practice of guide dog instruction shall provide notice of licensure to each client.

(b) Proof of the notice to the client shall be provided by including the notice in a written statement, signed and dated by the client and retained in that client's records, stating the client understands the guide dog instructor is licensed and regulated by the Board.

(c) A licensee engaged in the practice of raising funds for the establishment of a guide school, or a licensed guide dog school raising funds, shall provide this notice to each donor stating that they are licensed and regulated by the Board. Proof of the notice to the donor shall be provided by both of the following methods:

(1) Prominently posting the notice in an area visible to donors on the premises where the licensee provides the licensed services, in which case the notice shall be in at least 48-point type in Arial font.

(2) Including the notice on any solicitation materials including electronic communications, social media, direct mail, and Web sites.

(d) The notice for a guide dog instructor, guide dog school, or a licensee to solicit funds shall include the following statement and information:

NOTICE

[Insert name of guide dog school, guide dog instructor, or licensee to solicit funds]

Guide Dog Instructors, Guide Dog Schools and Licensees to Solicit Funds for the Establishment of a Guide Dog School are Licensed and Regulated by the

State Board of Guide Dogs for the Blind

(916) 574-7825

www.guidedogboard.ca.gov

Note: Authority cited: Sections 138, 7208, Business and Professions Code. Reference: Section 7210.5, Business and Professions Code.

Current Language

§ 2282. Required Training.

(a) Guide dogs shall be trained and tested to:

- (1) Acknowledge the beginning and end of a block, regardless of curb type.
- (2) Stop or pause at notable changes of elevation in walking surfaces.
- (3) Respond appropriately to basic directional guide work and obedience commands.
- (4) Work sidewalk less and rounded corner areas and appropriately acknowledge intersecting streets.
- (5) Move the handler away from obstacles or stop when there is insufficient room for clearance.
- (6) Maintain a safe distance or buffer from potentially threatening vehicles. Target the appropriate up curb location.
- (7) Refocus when directed on its working task when distracted by certain stimulants such as persons, animals, or food.
- (8) Under direction of a handler, negotiate public transportation and ride appropriately.
- (9) Work at a consistent steady pace, providing safe, effective and fluid movement appropriate to its handler and travel conditions.

(10) Behave appropriately in all locations both in and out of harness.

(11) Effectively work in buildings, find doors on command, and negotiate stairs, ramps, and elevators as needed.

(12) Display suitable house manners: free of destructive habits, excessive barking and indiscriminate relieving; be handled easily by client for general care and management; demonstrate the ability to behave properly when left alone for a reasonable period of time.

(b) Guide dogs shall be tested by a qualified handler under blindfold. A verification of successful completion of the required training and testing shall be retained by the school in its records.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. New section filed 6-8-62; effective thirtieth day thereafter. Former section 2282 renumbered 2282.1 (Register 62, No. 11).

2. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

3. Renumbering of former section 2282 to section 2282.1 and renumbering of former section 2282.1 to section 2282, including amendment of section, filed 3-17-2011; operative 4-16-2011 (Register 2011, No. 11).

Board Approved Language

§ 2282. Required Training of a Guide Dog.

Guide dogs shall be trained and tested to:

(1) Acknowledge the beginning and end of a block, regardless of curb type.

(2) Stop or pause at notable changes of elevation in walking surfaces.

(3) Respond appropriately to basic directional guide work and obedience commands.

(4) Work sidewalk less and rounded corner areas and appropriately acknowledge intersecting streets.

(5) Move the handler away from obstacles or stop when there is insufficient room for clearance.

(6) Maintain a safe distance or buffer from potentially threatening vehicles. Target the appropriate up curb location.

(7) Refocus when directed on its working task when distracted by certain stimulants such as persons, animals, or food.

(8) Under direction of a handler, negotiate public transportation and ride appropriately.

(9) Work at a consistent steady pace, providing safe, effective and fluid movement appropriate to its handler and travel conditions.

(10) Behave appropriately in all locations both in and out of harness.

(11) Effectively work in buildings, find doors on command, and negotiate stairs, ramps, and elevators as needed.

(12) Display suitable house manners: free of destructive habits, excessive barking and indiscriminate relieving; be handled easily by client for general care and management; demonstrate the ability to behave properly when left alone for a reasonable period of time.

(b) Guide dogs shall be tested by a qualified handler under blindfold. A verification of successful completion of the required training and testing shall be retained by the school in its records.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. New section filed 6-8-62; effective thirtieth day thereafter. Former section 2282 renumbered 2282.1 (Register 62, No. 11).

2. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).

3. Renumbering of former section 2282 to section 2282.1 and renumbering of former section 2282.1 to section 2282, including amendment of section, filed 3-17-2011; operative 4-16-2011 (Register 2011, No. 11).

Board Approved Language with Strikethrough and Underlines

§ 2282. Required Training of a Guide Dog.

~~(a)~~ Guide dogs shall be trained and tested to:

(1) Acknowledge the beginning and end of a block, regardless of curb type.

(2) Stop or pause at notable changes of elevation in walking surfaces.

(3) Respond appropriately to basic directional guide work and obedience commands.

(4) Work sidewalk less and rounded corner areas and appropriately acknowledge intersecting streets.

(5) Move the handler away from obstacles or stop when there is insufficient room for clearance.

(6) Maintain a safe distance or buffer from potentially threatening vehicles. Target the appropriate up curb location.

(7) Refocus when directed on its working task when distracted by certain stimulants such as persons, animals, or food.

- (8) Under direction of a handler, negotiate public transportation and ride appropriately.
- (9) Work at a consistent steady pace, providing safe, effective and fluid movement appropriate to its handler and travel conditions.
- (10) Behave appropriately in all locations both in and out of harness.
- (11) Effectively work in buildings, find doors on command, and negotiate stairs, ramps, and elevators as needed.
- (12) Display suitable house manners: free of destructive habits, excessive barking and indiscriminate relieving; be handled easily by client for general care and management; demonstrate the ability to behave properly when left along for a reasonable period of time.

(b) Guide dogs shall be tested by a qualified handler under blindfold. A verification of successful completion of the required training and testing shall be retained by the school in its records.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

HISTORY

1. New section filed 6-8-62; effective thirtieth day thereafter. Former section 2282 renumbered 2282.1 (Register 62, No. 11).
2. New NOTE filed 5-22-85; effective thirtieth day thereafter (Register 85, No. 21).
3. Renumbering of former section 2282 to section 2282.1 and renumbering of former section 2282.1 to section 2282, including amendment of section, filed 3-17-2011; operative 4-16-2011 (Register 2011, No. 11).

Board Member Xavier motioned to accept the language as written and to pursue regulatory changes extending the authority to make any non-substantive changes to staff.

Board Member Grable seconded the motion.

Board Vote: Motion passed

7. Agenda Items for Next Meeting

Etiquette Campaign Update
Service Dog Fraud Campaign

8. Meeting Calendar and Location

Executive Officer Sorrick reported the following upcoming meetings:

Board Meeting

January 13, 2014
Department of Consumer Affairs
1625 N. Market Blvd
Sacramento, CA 95834

Board Meeting

Monday, May 5, 2014
Guide Dogs for the Blind
350 Los Ranchitos Road
San Rafael, CA 94903

Board Meeting

Monday, September 22, 2014
Guide Dogs of the Desert
60740 Dillon Road
Whitewater, CA 92282

9. Public Comment on Items Not on the Agenda

Ken Metz (GDUC) commented that Jan Johnson, applicant to Guide Dog Foundation of New York (GDFNY) was refused application because of licensure requirements in California (GDFNY has one licensed instructor on staff and already committed to other consumers).

10. Adjournment

Member Grable motioned to adjourn at 2:31 p.m. Member Carlson seconded the motion.