



APPROVED MINUTES

Practice Task Force
Monday, January 10, 2011
1625 N. Market Blvd., Trinity Room (S-307)
Sacramento, CA 95834

Teleconference

Task Force Members

Kathy Kelly, Chair (GDB)

Chuck Jordan (GDA)

Bob Wendler (GDD)

Jeff Neidich, Board Member

Executive Officer

Antonette Sorrick

Board Staff

Cenne Jackson

Guests

Gill De Luna, Department of Consumer Affairs
(DCA)

Laurie Mehta, Guide Dog Users Inc. (GDUI)

Legal Counsel

Michael Santiago

AGENDA

1. Welcome and Roll Call - (K. Kelly)

Task Force Chair Kelly called the meeting to order at 10:14 a.m. All Task Force Members were present and a quorum was established.

2. Approval of Practice Task Force Minutes October 18, 2010

Task Force Chair Kelly motioned to approve the October 18, 2010 minutes as written. Task Force Member Jordan seconded the motion

Task Force Vote: Motion passed.

3. Regulatory Discussion – Update

- a. Section 2252 (Definitions) – (All) Section 2252 currently reads:
§ 2252. Definitions.

For purposes of this chapter, the term "Board" means the California State Board of Guide Dogs for the Blind; and the term "Code" means the Business and Professions Code.

The Practice Task Force recommended the following:

§ 2252. Definitions.

For purposes of this chapter,

(a) The term "Board" means ~~the~~ California State Board of Guide Dogs for the Blind;

(b) The term "Code" means, unless otherwise designated, Business and Professions Code.

(c) The term "guide dog" means a dog being trained or that has completed training to provide mobility assistance to a blind person.

(d) The term "client" means a student who is receiving instruction, a blind person who has completed instruction, or a graduate who has completed instruction from a guide dog school or instructor licensed by the Board.

(e) The term "guide dog team" is the man-dog unit or person-dog unit as discussed in the Code.

(f) The term "instructor" means anyone that instructs persons who are blind in the use of guide dogs, or who trains guide dogs for the blind.

(g) The term "apprentice" means anyone that works for a licensed guide dog school that meets the standards as set forth by sections 2260 and 2266.

(h) The term "instruction" means to instruct a blind person in the use of a guide dog. Instruction includes follow-up instruction with a client.

Executive Officer Sorrick reported that the Board ratified the recommendation made by the Task Force on October 25, 2010.

- b. Sections 2260, 2266, 2282, 2282.1 (Completion of Requirements for License as Instructor, Apprentice Standards; Minimum Instruction, Preliminary Training of Dogs, Required Training) – (All)

Executive Officer Sorrick reported that the package was submitted to the Department of Consumer Affairs (DCA) on January 7, 2011 for review. Sorrick explained the review process and advised the Task Force that it would take 6-8 months to complete.

- c. Section 2275 (Sterilization of Dogs) – (All) Section 2275 currently reads:
§ 2275. Sterilization of Dogs.

The school shall give to each blind person who receives a guide dog a certificate of a veterinarian stating that the guide dog has been neutered. The school shall retain a copy of such document in its records.

The Practice Task Force recommended the following:

§ 2275. Sterilization of Dogs.

The school shall give to each blind person who receives a guide dog a certificate from a veterinarian stating that the guide dog has been spayed or neutered. The school shall retain a copy of such document in its records.

Executive Officer Sorrick reported that the Board ratified the recommendation made by the Task Force on October 25, 2010.

d. Section 2284 (Instructor – When License Required) – (All) section 2284 currently reads:

§ 2284. Instructor - When License Required.

Anyone instructing a blind person in the use of a guide dog must be licensed by the Board, provided, however, that a school may employ apprentices to assist in such instruction. No apprentice shall act as an instructor except under the direct and immediate supervision of a licensed instructor.

The Practice Task Force recommended the following:

§ 2284. Instructor -When License Required.

Anyone instructing a blind person in the use of a guide dog must be licensed by the Board, provided, however, that a school may employ apprentices to assist in such instruction. No apprentice shall act as an instructor except under the supervision of a licensed instructor.

Executive Officer Sorrick reported that the Board ratified the recommendation made by the Task Force on October 25, 2010.

4. Statutory Discussion Update

a. Business and Professions Code Section 7215 (Requirements of a Guide Dog) Section 7215 currently reads:

Business and Professions Code Section 7215

No person shall sell, give, or furnish any guide dog or seeing-eye dog to a blind person unless the following requirements have been met:

- (a) The dog has been immunized against distemper and rabies.
- (b) The dog has been neutered.
- (c) The dog has been examined by a licensed veterinarian and found to be in good health.

A certificate from a veterinarian certifying to the foregoing shall be delivered to the recipient of the dog at the time of delivery of the dog

The Practice Task Force recommended the following:

Business and Professions Code Section 7215

No person shall sell, give, or furnish any guide dog to a blind person unless the following requirements have been met:

- (a) The dog has been immunized against distemper and rabies.
- (b) The dog has been spayed or neutered.
- (c) The dog has been examined by a licensed veterinarian and found to be in good health.

A certificate from a veterinarian certifying to the foregoing shall be delivered to the recipient of the dog at the time of successful completion of instruction.

Executive Officer Sorrick reported that when she met with DCA's Legislative and Regulatory Review Unit, she was advised that changing the language to "successful completion of instruction" from "delivery of the dog" may make a substantive change to the language. On October 25, 2010, the Board ratified the following staff recommendation:

Business and Professions Code Section 7215

No person shall sell, give, or furnish any guide dog to a blind person unless the following requirements have been met:

- (a) The dog has been immunized against distemper and rabies.
- (b) The dog has been spayed or neutered.
- (c) The dog has been examined by a licensed veterinarian and found to be in good health.

A certificate from a veterinarian certifying to the foregoing shall be delivered to the recipient of the dog at the time the dog is assigned to a client.

Laurie Mehta (GDUI) questioned whether or not the Board was going to give notice to out-of-state schools of the Board's licensure and enforcement practices. Executive Officer Sorrick explained that the Board had sent notice in recent years and felt that the schools were aware of the requirements. Task Force Member Jordan expressed that the Board had reached out to the out-of-state schools and had a comprehensive Web site. Jordan expressed that it was the responsibility of each individual school to educate themselves on the law. Task Force Chair Kelly questioned if the Board had any jurisdiction to assess a fee to an out-of-state school. Sorrick explained that the Board could not assess a license fee to out-of-state schools, but only to the out-of-state instructors practicing in California. The Task Force did not take further action on section 7215.

5. Draft Compliance Inspection Proposal/Draft Survey (A. Sorrick)

Executive Officer presented the following:

Initial Draft Compliance Inspection Proposal

Background

Historically, the Board inspection of guide dog schools has consisted of campus tours, questionnaires, and random audits of student files. Initially, this process was completed by the Board Members and staff, staff, and recently with one Board Member and the Executive Officer.

On February 22, 2010, Board President Jeff Neidich tasked Board Member Eric Holm and Executive Officer Antonette Sorrick the task of reviewing the current inspection process and devising a proposal to improve upon said process.

Purpose

The purpose of reviewing and clarifying the inspection process is to more effectively and efficiently carry out the Board's statutory and regulatory mandate. This mandate is to ensure compliance of the schools to effectively protect guide dog consumers by promoting competent and ethical business practices.

A review of the inspection process also benefits the guide dog schools. Schools will feel the process is more transparent and will be more clearly aware of the Board's expectations for compliance.

Current inspection process

The current inspection process involves a tour of the campus including dorms, kitchen, and kennel for sanitation and cleanliness (CCR 2271). Additionally, schools are asked to provide the following:

- (1) Conditions to providing guide dogs – B&P section 7215
 - evidence that dog has been immunized against distemper and rabies
 - evidence that dog has been neutered
 - evidence that dog has been examined by a licensed vet and found to be in good health
 - a certificate from a vet certifying to the above information that was delivered to the recipient of the dog at the time of delivery of the dog
- (2) Sterilization of dogs – B&P section 7215/CCR section 2275
 - evidence that dog has been neutered – certificate of sterilization
- (3) Probationary Year – B&P section 7215.5
 - number of dog ownership titles transferred to dog users during the calendar year
 - number, type, and amount of charges assessed for follow up training, instruction, veterinary, or boarding services, which make a distinction between users who have acquired title to their dogs and users who have not acquired title
 - views of the governing entity of the school as to any problems or concerns relative to compliance with the provisions of this section, along with the recommendations for appropriate legislative or administrative changes
- (4) School reports – B&P section 7217/CCR section 2278
 - list of the number of dogs trained
 - staff list by name and function
 - financial statement
- (5) Solicitation documents – CCR section 2269
 - copies of direct mail solicitation letters
- (6) Living Quarters/Attendance – CCR section 2271

- evidence that training school provides adequate living quarters at the school where the guide dog and the person being taught to use the dog may live together
- evidence that living quarters are clean and sanitary

(7) Organization chart and list of names and addresses of school's Board of Directors – CCR section 2273

(8) Instruction Period – CCR section 2276

- evidence of minimum number of training hours have been completed

(9) Certificate of Satisfactory Completion of Instruction – CCR section 2279

(10) Preliminary Training of Dogs – CCR section 2282

(11) Required Training of Dogs – CCR section 2282.1

Current Statutory Authority

Business and Professions Code Section 7208

Pursuant to the provisions of the Administrative Procedure

Act the board may make such rules and regulations as are reasonably necessary to:

- (a) Govern the procedure of the board.
- (b) Govern the admission of applicants for examination for license to instruct blind persons in the use of guide dogs or to engage in the business of training, selling, hiring, or being in the business of supplying guide dogs for the blind.
- (c) Govern the operation of schools which furnish guide dogs and train blind persons to use guide dogs.
- (d) The reissuance of licenses.
- (e) The reexamination of licensees.

Business and Professions Code Section 7215

No person shall sell, give, or furnish any guide dog or seeing-eye dog to a blind person unless the following requirements have been met:

- (a) The dog has been immunized against distemper and rabies.
- (b) The dog has been neutered.
- (c) The dog has been examined by a licensed veterinarian and found to be in good health.

A certificate from a veterinarian certifying to the foregoing shall be delivered to the recipient of the dog at the time of delivery of the dog.

Business and Professions Code Section 7215.5

During the first year following the successful training of each person-dog unit, and release from a guide dog training school of the trained person supplied with a guide dog, the school may retain title to the trained dog. During this probationary year, the school may enter into a contractual agreement with the user of the dog describing the conditions under which the user may maintain the status of legal custodian of the dog. During the probationary year, the school, acting in what it deems to be the best interest of the user, the dog, or the public, may temporarily or permanently resume possession of the dog.

Within 15 days after the end of each calendar year, each licensed school shall report to the board the following:

(1) The number of dog ownership titles transferred to dog users pursuant to this section during the calendar year.

(2) The number of title recoveries and repossessions made by the school pursuant to this section during the calendar year.

(3) The number, type, and amount of charges assessed for followup training, instruction, veterinary, or boarding services, pursuant to this section, which make a distinction between users who have acquired title to their dogs and users who have not acquired title.

(4) The views of the governing entity of the school as to any problems or concerns relative to compliance with the provisions of this section, along with recommendations for appropriate legislative or administrative changes commensurate with the purposes of this section.

Immediately upon completion of the first year following the successful training referred to above, if the training school and the dog user are mutually satisfied with the operation of the person-dog unit, title to the dog shall be transferred to the blind user if the user so desires. Transfer of title shall be evidenced by a transfer of title agreement executed by both parties thereto. The school may retain an option to recover title and possession to the guide dog subject to conditions described in the transfer of title agreement. These conditions may include, but are not limited to, the following:

(1) If in the school's opinion, the guide dog is being misused or neglected or mistreated by its blind user.

(2) If the blind person to whom the dog was furnished has ceased to use the dog as a guide and the dog is not too old to be retrained as a guide for another blind person.

(3) If, in the school's opinion, the dog is no longer a safe guide and the user refuses to cease using the dog as a guide after being requested by the school to cease this use. The guide dog school shall make no distinction as to the quality or extent of followup or supportive services available to its blind graduates based on whether they elect to acquire title to their dogs or allow title to remain with the school after the probationary year. The school may, however, make this distinction when assessing reasonable and appropriate charges for followup training, instruction, veterinary, or boarding services.

No applicant for admission to a guide dog training school, nor any enrolled student, shall be required by the school prior to completion of his or her training to sign any instrument or to announce his or her intention regarding transfer of title of the dog from the school to himself or herself upon completion of the training and probation period.

Current Regulatory Authority

CCR Section 2269

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 2. Licenses

§ 2269. Charitable Solicitations.

A licensee shall not make any representation or other type of charitable solicitation which misleads, deceives or has a tendency to mislead or deceive the public. Nor may a licensee obtain charitable contributions by fraud or misrepresentation.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 480, 7208 and 7211.9, Business and Professions Code.

CCR Section 2271

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2271. Living Quarters; Attendants.

(a) Living Quarters. Guide dog training schools shall provide adequate living quarters at the school where the guide dog and the person being taught to use the dog may live together, such living quarters to be clean and sanitary.

(b) Attendants for the Blind. Each school shall have available at all times a female and a male attendant to render such assistance as may be necessary to blind persons being trained in the use of a guide dog at the school.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

CCR Section 2273

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2273. Inspection.

Schools for the training of guide dogs and their use and the instruction of blind persons in such use shall be open to inspection at all times by the Board, its representatives, or any person or agency authorized by it.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

CCR Section 2275

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2275. Sterilization of Dogs.

The school shall give to each blind person who receives a guide dog a certificate of a veterinarian stating that the guide dog has been neutered. The school shall retain a copy of such document in its records.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Sections 7208 and 7215, Business and Professions Code.

CCR Section 2276

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2276. Instruction Period.

Each school engaged in instruction of blind persons in the use of guide dogs shall provide a minimum of 80 hours of instruction over a period of four weeks, except that with respect to a person who has previously completed such minimum instruction in a school satisfactory to the Board, a school may provide a minimum of 40 hours of instruction over a period of two weeks. A school may, when in its judgment it is necessary for proper instruction in a particular case, require instruction in excess of the minimums prescribed in this section. In no case shall less than 15 hours nor more than 25 hours of instruction be given in any one week.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

CCR Section 2278

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2278. Names and Addresses of Students.

Schools shall provide the board with a list of all students enrolled, and also with the names and addresses of all students graduated.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

CCR Section 2279

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2279. Certificates.

A school shall provide each graduate with a certificate of satisfactory completion of instruction.

Note: Authority cited: Business and Professions Code, Section 7208. Reference: Business and Professions Code, Section 7208.

CCR Section 2282

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 4. Standards of Training and Instruction

§ 2282. Preliminary Training of Dogs.

Within the six months immediately preceding the assignment of a guide dog to a blind person the dog shall have received a minimum of ninety (90) days of preliminary training satisfactory to the Board.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

CCR Section 2282.1

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 4. Standards of Training and Instruction

§ 2282.1. Required Training.

Guide dogs shall be trained to:

(a) Stop at the end of each block.

(b) Stop at curbs, doors, stairs, sharp descents or rises, or other obstacles.

(c) Obey commands.

(d) Cross streets or alleys straight to the other side.

(e) Clear all obstacles and persons.

(f) Stop for approaching vehicles.

(g) Pass other dogs, cats, or birds without undue distraction, and not be unduly distracted by noises.

(h) Guide a person to a bus or streetcar and ride with the person.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

Other Board/Bureau inspection

Title 5. Education

Division 7.5. Private Postsecondary Education

Chapter 3. Institutional Operating Standards

Article 1. Minimum Operating Standards

§ 71735. Facilities and Equipment.

(a) An institution shall have sufficient facilities and necessary equipment to support the achievement of the educational objectives of all of the courses and educational programs in which students are enrolled. If an institution represents that the educational service will fit or prepare a student for employment in a particular occupation or as described in particular job titles, either of the following conditions shall be met:

(1) The equipment used for instruction or provided to the student shall be comparable in model type or features to equipment generally used in those occupations or job titles at the time the instruction is offered.

(2) The institution shall establish that the equipment used for instruction or provided to a student is not obsolete and is sufficient for instructional purposes to reasonably assure that a student acquires the necessary level of education, training, skill, and experience to obtain employment in the field of training and to perform the tasks associated with the occupation or job title to which the educational program was represented to lead.

(b) An institution's facilities, including heating and cooling, ventilation, lighting, classrooms, laboratories, and campus environs, shall be well-maintained. The institution shall maintain all valid permits required by any public agencies relating to the health and safety of the institution's facilities and equipment on file, and such permits shall be available to the Bureau upon request.

Note: Authority cited: Sections 94803, 94877 and 94885, Education Code. Reference: Section 94885, Education Code. Authority cited: Sections 94803, 94877 and 94885, Education Code. Reference: Section 94885, Education Code.

The Practice Task Force recommended changing the sections below to strengthen the current inspection process.

Current Language

Business and Professions Code Section 7208

Pursuant to the provisions of the Administrative Procedure

Act the board may make such rules and regulations as are reasonably necessary to:

- (a) Govern the procedure of the board.
- (b) Govern the admission of applicants for examination for license to instruct blind persons in the use of guide dogs or to engage in the business of training, selling, hiring, or being in the business of supplying guide dogs for the blind.
- (c) Govern the operation of schools which furnish guide dogs and train blind persons to use guide dogs.
- (d) The reissuance of licenses.
- (e) The reexamination of licensees.

Staff recommendation:

Business and Professions Code Section 7208

Pursuant to the provisions of the Administrative Procedure

Act the board may make such rules and regulations as are reasonably necessary to:

- (a) Govern the procedure of the board.
- (b) Govern the admission of applicants for examination for license to instruct blind persons in the use of guide dogs or to engage in the business of training, selling, hiring, or being in the business of supplying guide dogs for the blind.
- (c) Govern the operation of schools which furnish guide dogs and train blind persons to use guide dogs.
- (d) The reissuance of licenses.
- (e) The reexamination of licensees.
- (f) The investigation and/or inspection of any person or facility headquartered, training, and/or doing business in the State of California at all reasonable hours for the purpose of

determining if any provisions of the laws governing guide dog instructors and guide dog schools are being violated. The Board, its officers, inspectors, and representatives shall cooperate with all agencies charged with the enforcement of the laws of the United States, of this State, and of all other states relating to guide dog instruction and guide dog schools.

Task Force Member Neidich motioned to forward language to Board as proposed by staff. After discussion on further amendments, Task Force Member Jordan commented that it would be a good idea to make the language more clear. Neidich withdrew motion.

Practice Task Force Recommendation:

Business and Professions Code Section 7208

Pursuant to the provisions of the Administrative Procedure

Act the board may make such rules and regulations as are reasonably necessary to:

- (a) Govern the procedure of the board.
- (b) Govern the admission of applicants for examination for license to instruct blind persons in the use of guide dogs or to engage in the business of training, selling, hiring, or being in the business of supplying guide dogs for the blind.
- (c) Govern the operation of schools which furnish guide dogs and train blind persons to use guide dogs.
- (d) Reissue licenses.
- (e) Reexamine licensees.
- (f) Investigate and/or inspect any person or facility headquartered, training, and/or doing business in the State of California at all reasonable hours for the purpose of determining if any provisions of the laws governing guide dog instructors and guide dog schools are being violated. The Board, its officers, inspectors, and representatives shall cooperate with all agencies charged with the enforcement of the laws of the United States, of this State, and of all other states relating to guide dog instruction and guide dog schools.

Task Force Chair Kelly motioned to move the language forward to the Board as amended. Task Force Member Jordan seconded the motion.

Task Force Vote: Motion passed.

Current Language

CCR Section 2268.2

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 2. Licenses

§ 2268.2. Donations; Records.

- (a) All funds raised by a licensee shall be held in trust under the control of the trust department of a bank or trust company located in California.
- (b) The licensee shall advise the Board in writing of the name and street address of the bank or trust company where the funds are located.

(c) The licensee shall keep a record of the following information for each donation or contribution:

(1) the name and address of the donor;

(2) the amount of the contribution;

(3) the date the contribution was received.

Such records shall be furnished to the Board upon demand therefor.

Note: Authority cited: Sections 7208 and 7210.6, Business and Professions Code. Reference: Section 7210.6, Business and Professions Code.

Staff recommendation:

§ 2268.2. Donations; Records

(a) All funds raised by a licensee shall be held in trust under the control of the trust department of a bank or trust company located in California.

(b) The licensee shall advise the Board in writing of the name and street address of the bank or trust company where the funds are located.

(c) The licensee shall keep a record of the following information for each donation or contribution:

(1) the name and address of the donor;

(2) the amount of the contribution;

(3) the date the contribution was received.

(d) The guide dog school shall verify submission to the Board all requisite forms required by the Department of Justice Charitable Trusts Division.

Such records shall be furnished to the Board upon demand therefor.

Practice Task Force recommendation:

§ 2268.2. Donations; Records.

(a) All funds raised by a licensee shall be held in trust under the control of the trust department of a bank or trust company located in California.

(b) The licensee shall advise the Board in writing of the name and street address of the bank or trust company where the funds are located.

(c) The licensee shall keep a record of the following information for each donation or contribution:

(1) the name and address of the donor;

(2) the amount of the contribution;

(3) the date the contribution was received.

(d) The licensee shall verify submission to the Board all requisite forms required by the Department of Justice Charitable Trusts Division.

Such records shall be furnished to the Board upon demand therefor.

Task Force Member Neidich motioned to recommend amended language. Task Force Member Jordan seconded the motion.

Task Force Vote: Motion passed.

Current Language

CCR Section 2271

Title 16. Professional and Vocational Regulations

Division 22. State Board of Guide Dogs for the Blind (Refs & Annos)

Article 3. Training Schools

§ 2271. Living Quarters; Attendants.

(a) Living Quarters. Guide dog training schools shall provide adequate living quarters at the school where the guide dog and the person being taught to use the dog may live together, such living quarters to be clean and sanitary.

(b) Attendants for the Blind. Each school shall have available at all times a female and a male attendant to render such assistance as may be necessary to blind persons being trained in the use of a guide dog at the school.

Note: Authority cited: Section 7208, Business and Professions Code. Reference: Section 7208, Business and Professions Code.

Staff recommendation:

§ 2271. Living Quarters; Attendants.

(a) Living Quarters. Guide dog training schools shall provide adequate living quarters at the school where the guide dog and the person being taught to use the dog may live together, such living quarters to be clean and sanitary. A guide dog school's facilities, including heating and cooling, ventilation, lighting, dormitories, class areas, kennels, and campus environs, shall be well-maintained. The institution shall maintain all valid permits required by any public agencies relating to the health and safety of the institution's facilities and equipment on file, and such permits shall be available to the Board upon request.

(b) Attendants for the Blind. Each school shall have available at all times a male and female attendant to render such assistance as may be necessary to blind persons being trained in the use of a guide dog at the school.

Practice Task Force recommendation:

§ 2271. Living Quarters; Attendants.

(a) Living Quarters. Guide dog training schools shall provide adequate living quarters at the school where the guide dog and the person being taught to use the dog may live together, such living quarters to be clean and sanitary. A guide dog school's facilities, including heating and cooling, ventilation, lighting, dormitories, class areas, kennels, and campus environs, shall be well-maintained. The institution shall maintain all valid permits required by any public agencies relating to the health and safety of the institution's facilities and equipment on file, and such permits shall be available to the Board upon request.

(b) Attendants for the Blind. Each school shall have available at all times an attendant to render such assistance as may be necessary to blind persons being trained in the use of a guide dog at the school

Task Force Chair Kelly motioned to move forward with the amended language. Task Force Member Wendler seconded the motion

Task Force Vote: Motion passed.

Task Force Chair Kelly expressed that while she is open to reviewing the inspection process, she was opposed to conducting the proposed survey. Task Force Member Jordan expressed that the inspection process ran rather smoothly. Task Force Chair Kelly stated that she had no problem with the current inspection process. Kelly reported that GDB had sent their client/class curriculum to the Board. Kelly stated that she had no opposition to the physical inspection she was just trying to find a way to answer the Board's desire of making the process more effective and efficient. The survey had been proposed to see if there are more important items that the Board should review when conducting an inspection rather than a random audit of files. Task Force Member Wendler asked for comment from the public. Laurie Mehta questioned if the Board audited a percentage of files from each school or if there was a set number. Sorrick reported that it is a set number. Mehta suggested that instead of using a set number the Board should audit a certain percentage of files because as it stands smaller schools are reviewed in larger samples more than larger schools. Kelly commented that this could be very consuming for the inspection of GDB. Mehta stated that she would hope that the audits ensured that compliance was met. Jordan agreed that the purpose of an inspection was to see that compliance was met. Task Force Member Neidich explained that when he had assigned the analysis of the inspection process to then Board Member Holm and Executive Officer Sorrick it wasn't due to a deficiency the Board had seen, it was just to see if any improvements were needed.

Task Force Chair Kelly motioned not to proceed with the Draft Compliance Inspection Survey. Task Force Member Jordan seconded the motion.

Task Force Vote: Motion passed.

6. Agenda Items for the Next Meeting - (All)
None

7. Public Comment on Items Not on the Agenda
There were no comments.

8. Adjournment
Task Force chair motioned to adjourn at 11:41 a.m.