



APPROVED MINUTES

Of the Board Meeting of Monday, June 23, 2010
1625 N. Market Blvd., Sacramento Room
Sacramento, CA 95834
(916) 574-8200

Board Members Present

Jeff Neidich, President
Tom Scott, Vice-President
Belinda Barragan
Eric Holm
Joe Xavier

Action may be taken on any item listed on the agenda. Please note that all times indicated and the order of business are approximate and subject to change.

Executive Officer
Antonette Sorrick

Guests

Chuck Jordan, Guide Dogs of America (GDA)
Bob Wendler, Guide Dogs of the Desert (GDD)
Laurie Mehta, Guide Dog Users Inc. (GDUI)
Shannon Dillon, California Association of Guide Dog Users (CAGDU)
Erica Cano, Department of Consumer Affairs (DCA), Executive Office
Kimberly Kirchmeyer, Deputy Director, Board and Bureau Relations, DCA

Board Staff
Cenne Jackson

Legal Counsel
Michael Santiago

AGENDA

Open Session:

1. Call to Order/ Roll Call (J. Neidich)
President Neidich called the meeting to order at 1:33 p.m. Roll was taken and a quorum was established.
2. President's Welcome (J. Neidich)
President Neidich thanked everyone in attendance. He announced that Lindsay Schnaidt and Tony Candela were no longer on the Board and welcomed the Board's newest member Joe Xavier. Board Member Xavier gave a brief introduction of himself. President Neidich then introduced Michael Santiago the Board's new Legal Counsel. Board Members Holm and Xavier were assigned to the Outreach and Education Committee, with Board Member Xavier appointed as Chair. Last, President Neidich assigned himself as a member to the Practice Task Force.

3. Approval of Board Meeting Minutes February 22, 2010 (J. Neidich)
President Neidich asked for a motion to approve the February 22, 2010 meeting minutes unless amendments were needed.

Board Member Barragan motioned to accept the meeting minutes of February 22, 2010 as written. Board Member Holm seconded the motion.

Board Vote: Motion passed.

4. Practice Task Force – Ongoing Review of Statutes and Regulations
(A. Sorrick)

Section 2260 (Completion of Requirements for License as Instructor)
2260 Current Language

§ 2266. Completion of Requirements for License as Instructor.

(a) If an applicant for an instructor's license verifies training of 22 person-dog units but cannot show the required three years' experience, additional experience in kennel work or dog training only may be credited, provided it is as an apprentice in a guide dog school under a qualified instructor meeting standards equivalent to schools and instructors licensed by the board.

(b) If license as an instructor is issued under the "equivalent" provision of Section 7209, the licensee will be required to make up the lacking experience factor within one year, and thus meet the specified requirement for both years of experience and handling person/dog units. Otherwise, the license will be revoked.

Executive Officer Sorrick reported that on February 8, 2010 the Practice Task Force met and recommended amendments to the language for the Board's review. The Board referred the language back to the Practice Task force on February 22, 2010 for consideration. On May 20, 2010 the Practice Force met and made the recommendation to amend section 2260 as follows:

2260 Recommended Language

§ 2260. Completion of Requirements for License as Instructor.

a) An applicant for an instructor's license must have had three years of full time experience, including training at least 22 guide dog teams that have successfully completed instruction.

b) The experience shall be obtained while under the supervision of an instructor that meets standards equivalent to those licensed by the Board, as determined by the Board.

c) The experience shall include training dogs in all aspects required by Sections 2266 and 2282.

- d) "Full time" means an average of 32 hours per week.
- e) The applicant must submit verification to the Board that his experience meets the requirements of this section. The verification must come from an individual in a supervisory position from the guide dog school where the experience was obtained. The verification must state that the applicant has met the requirements as specified in subsection (a).

President Neidich asked for a motion on the recommendation made by the Practice Task Force. A motion was made by Vice President Scott to adopt the language recommended by the Practice Task Force. Board Member Holm seconded the motion.

Board Vote: Motion passed.

Section 2266 (Apprentice Standards)

Section 2266 currently reads:

§ 2266. Apprentice Standards; Minimum Instruction.

(a) A school shall not employ or retain in its employ an apprentice who:

(1) Is not suited temperamentally and otherwise to work with blind persons in the use of guide dogs.

(2) Has not had at least one year's actual experience in working with the training of dogs.

(b) Each guide dog school licensed by the board shall require every apprentice to undergo a systematic organized program of instruction which has been approved by the board. Such organized program of instruction shall be under a licensed instructor and shall include the following subjects:

(1) Care and selection of dogs;

(2) Obedience training of dogs;

(3) Training of dogs preparatory to becoming guides for blind people;

(4) Required reading on blindness and its effects;

(5) Course of instruction in the California Guide Dogs for the Blind Act and the regulations of the board;

(6) Basic principles of travel and mobility training for blind people.

(c) No apprentice shall be permitted to train any guide dog except under the direct and immediate supervision of a licensed instructor and until he has completed not less than twenty hours of such instruction a week for a period of not less than one year.

Executive Officer Sorrick reported that the Practice Task Force discussed amending the language on February 8, 2010 and ratified said language on May 20, 2010. The Practice Task Force recommendation was provided as follows:

§ 2266. Apprentice Standards; Minimum Instruction.

(a) A school shall not employ or retain in its employ an apprentice who:

(1) Is not suited temperamentally and otherwise to work with blind persons in the use of guide dogs.

(b) Each guide dog school licensed by the board shall require every apprentice to undergo a systematic organized program of instruction which has been approved by the board. Such organized program of instruction shall be under a licensed instructor and shall include the following subjects:

(1) Care and selection of dogs;

(2) Obedience training of dogs;

(3) Training of dogs preparatory to becoming guides for blind people;

(4) Required reading on blindness and its effects;

(5) Course of instruction in the California Guide Dogs for the Blind Act and the regulations of the board;

(6) Basic principles of travel and mobility training for blind people.

(c) No apprentice shall be permitted to instruct any guide dog team except under the direct and immediate supervision of a licensed instructor until he has completed not less than twenty hours of such instruction.

Board Counsel Santiago recommended that the Board consider adding "and" in part (c) of the section and to delete "1" below "a."

President Neidich asked for a motion on the recommendation as amended. A motion was made by Board Member Holm to adopt the language recommended by the Practice Task Force. Vice President Scott seconded the motion.

Laurie Mehta (GDUI) wanted to know what the ramifications of changing the 20 hours per week for a year to just 20 hours and wanted to know if the Practice Task Force felt that this would still enable the apprentice process to produce quality instructors.

Bob Wendler (GDD) stated that he believes that changing the language will allow them to streamline a program so schools could get instructors qualified within the required three year period.

Chuck Jordan (GDA) stated that changing this language would not lessen the quality of the instructors. It would in his opinion that the amended language would give the schools better guidance on how to advance apprentices while enabling them to get the experience that they need.

Board Vote: Motion passed.

Section 2282 (Preliminary Training of Dogs)

Section 2282 currently reads:

§ 2282. Preliminary Training of Dogs.

Within the six months immediately preceding the assignment of a guide dog to a blind person the dog shall have received a minimum of ninety (90) days of preliminary training satisfactory to the Board.

Executive Officer Sorrick reported that the Practice Task Force discussed the language on February 8, 2010 and on May 20, 2010 they recommended to amend the section as follows:

§ 2282.1 Assignment of Dogs.

Before a dog may be assigned to a client within the prior 60 day period, an Instructor shall have verified that the dog meets the requirements as set forth by section 2282.

Section 2282.1 Required Training for Guide Dogs

Section 2282.1 currently reads as:

Guide dogs shall be trained to:

(a) Stop at the end of each block.

(b) Stop at curbs, doors, stairs, sharp descents or rises, or other obstacles.

- (c) Obey commands.
- (d) Cross streets or alleys straight to the other side.
- (e) Clear all obstacles and persons.
- (f) Stop for approaching vehicles.
- (g) Pass other dogs, cats, or birds without undue distraction, and not be unduly distracted by noises.
- (h) Guide a person to a bus or streetcar and ride with the person.

On May 20, 2010 the Practice Task Force recommended to amend section 2282.1 to read as follows:

§ 2282.1 Required Training

Guide dogs shall be trained to:

- (a) Acknowledge the beginning and end of a block, regardless of curb type.
- (b) Stop or pause at notable changes of elevation in walking surfaces.
- (c) Respond appropriately to basic directional guide work and obedience commands.
- (d) Work sidewalk less and rounded corner areas and appropriately acknowledge intersecting streets.
- (e) Move the handler away from obstacles, or stop when there is insufficient room for clearance.
- (f) Maintain a safe distance or buffer from potentially threatening vehicles. Target the appropriate upcurb location.
- (g) Refocus when directed on its working task when distracted by certain stimulants such as persons, animals or food.
- (h) Under direction of a handler, negotiate public transportation and ride appropriately.
- (i) Work at a consistent steady pace, providing safe, effective and fluid movement appropriate to its handler and travel conditions.
- (j) Behave appropriately in all locations both in and out of harness.

(k) Effectively work in buildings, find doors on command, and negotiate stairs, ramps, and elevators as needed.

(l) Display suitable house manners; free of destructive habits, excessive barking and indiscriminate relieving. Be handled easily by client for general care and management. Demonstrate the ability to behave properly when left alone for a reasonable period of time.

Executive Officer Sorrick and Board Counsel Santiago recommended that the orders of the sections be changed so that the minimum competencies would come before the preliminary training of dogs section (Reversing sections 2282 and 2282.1). They also recommended that a certificate of completion be added to the minimum competencies in section 2282 and that section 2282.1 be re-titled to "Assignment of dogs" (versus "Preliminary Training of Dogs.")

President Neidich expressed his concerns about staff recommendations made after the Practice Task Force meeting therefore not allowing for the Task Force to consider such amendments. He relayed that for this very reason he asked the Members of the Practice Task Force be in attendance at the Board meeting for feedback on the recommendations. President Neidich then asked for input from the Task Force. The Practice Task Force Members present were Bob Wendler and Chuck Jordan whom both concurred with the staff recommendation. President Neidich asked for a motion on the recommendation with the amendments made by staff. A motion was made by Vice President Scott to adopt the 2282 (now 2282.1) as recommended by staff. Board Member Holm seconded the motion.

Board Vote: Motion passed.

The Board then discussed section 2282.1 (now recommended as 2282). Laurie Mehta (GDUI) recommended that the regulations be amended to prescribe, before a dog is approved for class with the end handler, an evaluation and test by a licensed or apprentice trainer under blindfold, or by a blind, licensed or apprentice trainer. To her understanding this is current practice with the licensed guide dog schools, but felt that this requirement be codified to ensure the practice continues.

Task Force Member Chuck Jordan relayed that at the time of the Task Force meeting, the Members didn't feel that the amendment was appropriate for the section regarding guide dog competencies. Present Practice Task Force Members Jordan and Wendler both agreed that they were open to discussing the matter.

President Neidich requested a motion to send the language back to the Practice for further consideration. Board Member Xavier motioned to move the language back to the Practice Task Force for reconsideration. Board Member Holm seconded the motion.

Executive Officer Sorrick suggested the Board consider reviewing some recommended draft language that staff and legal counsel create language then at the meeting, with input from the consumer groups and the present Members of the Practice Task Force.

Board Member Xavier and Holm withdrew their motions to resend the language back to the Practice Task Force for further consideration.

Board Member Barragan motioned to accept the language as follows:

§ 2282 Required Training

(a) Guide dogs shall be trained and tested to:

(1) Acknowledge the beginning and end of a block, regardless of curb type.

(2) Stop or pause at notable changes of elevation in walking surfaces.

(3) Respond appropriately to basic directional guide work and obedience commands.

(4) Work sidewalkless and rounded corner areas and appropriately acknowledge intersecting streets.

(5) Move the handler away from obstacles, or stop when there is insufficient room for clearance.

(6) Maintain a safe distance or buffer from potentially threatening vehicles. Target the appropriate upcurb location.

(7) Refocus when directed on its working task when distracted by certain stimulants such as persons, animals or food.

(8) Under direction of a handler, negotiate public transportation and ride appropriately.

(9) Work at a consistent steady pace, providing safe, effective and fluid movement appropriate to its handler and travel conditions.

(10) Behave appropriately in all locations both in and out of harness.

(11) Effectively work in buildings, find doors on command, and negotiate stairs, ramps, and elevators as needed.

(12) Display suitable house manners; free of destructive habits, excessive barking and indiscriminate relieving. Be handled easily by client for general care and management. Demonstrate the ability to behave properly when left alone for a reasonable period of time.

(b) Guide dogs shall be tested by a qualified handler under blindfold. A verification of successful completion of the required training and testing shall be retained by the school in its records.

President Neidich seconded the motion.

Board Vote: Motion passed.

5. Committee Reports

a. Legislative Committee Update (T. Scott)

State Legislation

AB 1659 (Huber) – State Government: Agency Repeals

Summary: An act to add Article 7.5 (commencing with Section 9147.7) to Chapter 1.5 of Part 1 of Division 2 of Title 2 of the Government Code, relating to state government.

Bill Status: Referred to the Senate Rules Committee on June 21, 2010

Board Position: None

Staff Recommendation: "Watch"

Vice President Scott remarked the Board would continue to monitor the bill.

AB 1787 (Swanson) – Regulatory Amendments to be written in accessible format

Summary: An act to amend Section 11346.2 of the Government Code, relating to administrative procedures.

Bill Status: No longer active

Board Position: N/A

Staff Recommendation: N/A

AB 2130 (Huber) – Professions and Vocations: Sunset Review

Summary: An act to amend Section 22 of, to repeal Section 101.1 of, and to repeal Division 1.2 (commencing with Section 473) of, the Business and Professions Code, to amend Section 4351 of, and to repeal Chapter 9 (commencing with Section 4351) of Part 3 of Division 3 of, the Food and Agricultural Code, to amend Sections 9148.51 and 9148.52 of, and to amend and repeal Sections 8164.1, 8164.2, and 8164.3 of, the Government Code, to amend and repeal Sections 1777, 1777.2, and 1777.4 of the Health and Safety Code, to amend and repeal Sections 5073.5, 5073.7, and 5074 of the Public Resources Code, relating to professions and vocations

Bill Status: Was heard by the Senate Business Professions and Economic Development on June 28, 2010.

Board Position: None

Staff Recommendation: Continue to watch bill.

Vice President Scott remarked the Board would continue to monitor the bill.

SB 250 (Florez) – Dogs and Cats; Spaying and Neutering

Summary: Restricts the ownership of unsterilized dogs and cats and requires surgical sterilization of the animal in specified circumstances.

Bill Status: Assembly Inactive File

Board Position: "Oppose Unless Amended"

Staff Recommendation: Continue to watch

Executive officer Sorrick reported that the authors' office had indicated that they were still looking to reintroduce the language this session.

Vice President Scott remarked the Board would continue to monitor the bill.

SB 389 (Negrete McLeod) – Retroactive Fingerprint Submission

Summary: Adds specified licensees to the existing list of licensees required to furnish the licensing agency a full set of fingerprints for purposes of conducting criminal history record checks, and impose these requirements on a petitioner for reinstatement of a revoked or canceled license.

Bill Status: Amended on June 1, 2010 and was scheduled to be heard in Assembly Public Safety Committee on June 22, 2010, but has been postponed to a later date.

Board Position: "Support"

Staff Recommendation: Continue to watch bill.

Vice President Scott remarked the Board would continue to monitor the bill.

SB 887 (Hollingsworth) – Office of the Chief Inspector General

Summary: An act to add Chapter 5.6 (commencing with Section 8460) to Division 1 of Title 2 of the Government Code, relating to state government.

Bill Status: Failed passage in the committee and placed on an Inactive file.

Board Position: None

Staff Recommendation: None

SB 1171 (Negrete McLeod) – Regulatory Boards Operations

Summary: An act to amend Sections 22, 473.1, 473.15, 473.2, 473.3, 473.4, 473.6, and 9882 of, to add Sections 473.12 and 473.7 to, to repeal Sections 473.16 and 473.5 of, and to repeal and add Sections 101.1 and 473 of, the Business and Professions Code, relating to regulatory boards.

Bill Status: Referred to the Senate Rules Committee on April 5, 2010 and language was inserted into SB 294 (Negrete McLeod).

Board Position: None.

Vice President Scott remarked the Board would monitor SB 294 (Negrete McLeod).

SB 1491 (Senate Business Professions and Economic Development Committee)

In-Home Guide Dog Instruction

Bill Status: Was amended on June 16, 2010

Board Position: None.

Staff Recommendation: For the Board to officially support the bill.

Vice President Scott requested a motion to Support SB 1491. President Neidich motioned to support the bill. Board Member Holm seconded the motion.

Board Vote: Motion Passed

Federal Legislation

H.R. 734 (Rep. Towns, Edolphus – NY-10) – Pedestrian Safety Enhancement Act of 2009

Summary: Directs the Secretary of Transportation to study and establish a motor vehicle safety standard that provides for a means of altering blind and other pedestrians of motor vehicle operation.

Bill Status Referred to the House Committee on Energy and Commerce on January 28, 2009

Board Position: "Support"

Staff Recommendation: None

No further action was taken on this bill.

H.R. 3266 (Rep. Klein, Ron – FL-22) – Wounded Warrior K-9 Corps.

Summary: Establishes a grant program to encourage the use of assistance dogs by certain members of the Armed Forces and veterans.

Bill Status: Referred to the Subcommittee on Economic Opportunity on July 24, 2009.

Board Position: Support

Staff Recommendation: Continue to watch.

Vice President Scott remarked the Board would continue to monitor the bill.

H.R. 4378 (Rep. Kissell, Larry – NC – 8)

Summary: A bill to amend the Americans with Disabilities Act to require that the same access to transportation and public accommodations be afforded to certified trainers of service animals as is afforded under such Act to individuals with disabilities who use such service animals.

Bill Status: Referred to the Committee on Transportation and Infrastructure, and in addition to the Committee on the Judiciary, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned on December 16, 2009.

Board Position: None.

Staff Recommendation: Continue to watch.

Vice President Scott remarked the Board would continue to monitor the bill.

b. Outreach and Education Committee Update (A. Sorrick)

Web site Update

Executive Officer Sorrick reported to the Board the following Board Web site hits information:

February, 2010: 20,699 Web site hits

March, 2010: 25,151 hits

April, 2010: 36,308 hits

May, 2010: 43,877

Four new features to the site:

- 1) Applicants Tab
- 2) Exam Date on Homepage
- 3) Guide Dog Consumer Brochure

4) Attacks on Guide Dogs – Video from Press Conference, Transcript of Conference, Conference Photos, and Informational Video on Resources Page

Executive Officer Sorrick reported that Sergeant William Herndon and Officer John Denny from the San Francisco Police Department, Theresa Duncan and Brian Francis from Guide Dogs for the Blind, Inc., Board President Neidich and Board Member Holm, and Frank Welte from California Council of the Blind were all in attendance at the Board's press conference held February 24, 2010 at 11:00 a.m. at The Governor's San Francisco Office. The press conference was captured on video and was distributed to all stakeholders.

Executive Officer Sorrick advised the Board of the Communications Plan for the Dog Attacks on Guide Dogs Campaign. This plan included production of op-eds and letters to the editor, article placement in law enforcement publications, outreach by Board representatives and consumer meetings, and production of a tip sheet on dog attacks on guide dogs for voluntary use in veterinarian offices.

Board Member Holm reported on his attendance at the CCB Spring Convention in Burlingame. At this convention, he was able to encourage the organization support the Board's in-home training legislation (SB 1491). Both CCB and GDUC made official proclamations of support for the bill.

6. Current Pending Regulatory Changes/Additions

Executive officer reported that the Department of Finance had approved the pending regulatory package including sections 2262 (License Period), 2262.1 (Annual School Renewal Payment), and 2276 (Client Instruction) on June 23, 2010.

7. Discussion and Possible Action to Initiate a Rulemaking to Add Sections to Title 16, Division 22 of the California Code of Regulations Related to Citations and Fines

Executive Officer Sorrick reported that while the Board did have statutory authority to promulgate regulations to adopt citation and fine authority, it had not done so to date. Executive Officer Sorrick and Board Counsel Santiago recommended the Board consider adding the following regulatory language:

§ 2295. Issuance of Citations and Fines.

(a) The Executive Officer of the Board or his or her designee may issue a citation containing an order to pay a fine between \$100 and \$5,000 and an order of abatement against a licensee for any violation of the Act or the California Code of Regulations or any laws governing the guide dog schools or guide dog instructors. A citation may be issued without the assessment of a fine, when determined by the Executive Officer or his or her designee.

(b) Each citation shall be in writing and shall describe with particularity the nature and facts of each violation specified in the citation, including a reference to the law or regulation alleged to have been violated.

(c) The citation shall be served upon the cited person either personally or by certified United States mail.

§ 2295.1 Criteria to Be Considered.

In the issuance of any citation, the following factors shall be considered:

- (a) Nature and severity of the violation.
- (b) Length of time that has passed since the date of the violation.
- (c) Consequences of the violation, including potential or actual consumer harm.
- (d) History of previous violations of the same or similar nature.
- (e) Evidence that the violation was willful.
- (f) Gravity of the violation.
- (g) The extent to which the cited person has remediated any knowledge and/or skill deficiencies which could have injured a consumer.

§ 2295.2 Contested Citations.

(a) The citation shall inform the licensee that if he/she desires a hearing to contest the finding of a violation, that hearing shall be requested by written notice to the board within 30 calendar days of the date of issuance of the citation. Hearings shall be held pursuant to the provisions of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

(b) In addition to requesting a hearing provided for in subdivision (a) of this section, the cited person may, within 14 calendar days after service of the citation, submit a written request for an informal conference with the Executive Officer.

(c) The Executive Officer or his/her designee shall, within 30 calendar days from receipt of the written request, hold an informal conference with the person cited and/or his/her legal counsel or authorized representative.

(d) The Executive Officer or his/her designee may affirm, modify or dismiss the citation, at the conclusion of the informal conference. A written decision stating the reasons for the decision shall be mailed to the cited person and his/her legal counsel, if any, within 14 calendar days from the date of the informal conference. This decision shall be deemed to be a final order with regard to the citation issued.

(e) If the citation is dismissed, the request for a hearing shall be deemed withdrawn. If the citation is affirmed or modified, the cited person may, in

his/her discretion, withdraw the request for a hearing or proceed with the administrative hearing process.

§2295.3 Citations for Unlicensed Practice.

The Chief may issue a citation, in accordance with Section 148 of the Code, against any unlicensed person who is acting in the capacity of a licensee under the jurisdiction of the Bureau and who is not otherwise exempt from licensure. Each citation may contain an assessment of an administrative fine, or an order of abatement fixing a reasonable period of time for abatement. Administrative fines shall range from \$250 to \$5,000 for each violation. Any sanction authorized for activity under this section shall be separate from and in addition to any other civil or criminal remedies.

President Neidich recommended the following amendments:

1. Amend language to be gender specific to conform to the rest of the regulatory language
2. Replace the word "Bureau" with "Board" and the term "Chief" with "Executive Officer."

Vice President Scott asked that staff provide information regarding the costs of hearings.

Vice President Scott motioned to accept the language with the recommended correction. Board Member Xavier seconded the motion.

Board Vote: Motion passed.

8. EDF Update

Vice President Scott relayed the Board's frustration in its inability to obtain affirmative information from the Attorney General's Office on the status of an investigation and asked why the Board did not have jurisdiction over EDF.

Legal Counsel Santiago explained that The Attorney Generals Office is not required to share information on its investigative findings. He then explained that the Board did not have jurisdiction based on the Guide Dog Act. The Board would have to change its' laws to have jurisdiction. Deputy Director Kimberly Kirchmeyer offered to facilitate a discussion between Board Member Scott, Board Counsel, staff and herself to see what alternatives could be considered.

Vice President Scott motioned to explore granting oversight of guide dog schools corporately based in California via legislation. Board Member Holm seconded the motion.

Board Vote: Motion passed.

9. Inspection Process Update (E. Holm)

Board Member Holm reported that after a phone conference with Board Counsel Santiago and Executive Officer Sorrick, it was determined the three would evaluate the Board's current inspection process, look at other board and bureau processes and determine modifications to the statutes and regulations to make the inspection process more effective and efficient. A proposal will be provided at the next meeting.

10. Strategic Plan

Status Update (A. Sorrick)

Executive Officer Sorrick gave a status update on the Board's Strategic Plan. She then asked that the committees add strategic Plan to their agendas to provide assignments as needed.

11. Executive Officer's Report (A. Sorrick)

Budget Report

Executive Officer Sorrick reported that the total expenditure projection for the current year was \$175,944 and the current year expenditures were estimated at \$137,953. The projected expenditures for the end of the fiscal year were projected at \$169,946, leaving the Board with a projected \$6,105 for the end of the fiscal year.

Examination Update

Executive Officer Sorrick reported the next scheduled exams were to be held August 30-31, 2010.

Director's Report

Deputy Director Kirchmeyer explained to the Board the agenda for Board Member and Advisory Committee Member Training Day. Among the topics to be discussed at the event included the following:

1. Board Member Governance
2. What Governance Means
3. Board Member Expectations
4. The Role of DCA

12. Agenda Items for Next Meeting

EDF Update from Vice President Scott

Inspection Process Update from Board Member Holm

13. Meeting Calendar and Location

The meeting calendar was to be decided at a later date. The location for the next meeting will be held at Guide Dogs for the Blind in San Rafael.

14. Public Comment on Items Not on the Agenda

There were no comments.

15. Adjournment

President Neidich called for a motion to adjourn the meeting at 5:31 p.m. Board Member Barragan motioned to adjourn.